

Approved: 02.12.2024  
Posted: 02.13.2024



"Equal Opportunity Provider & Employer"

508 Second Street, P.O. Box 277, Pepin, WI, 54759, Phone 715-442-2461  
Emails: [clerk@pepinwisconsin.org](mailto:clerk@pepinwisconsin.org) and [treasurer@pepinwisconsin.org](mailto:treasurer@pepinwisconsin.org)

## VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building  
Monday January 8<sup>th</sup>, 2024, at 7:00pm

### MINUTES -

1. **Call Meeting to Order**-Randy called the meeting to order at 7:00pm.
2. **Roll Call**-Randy Kallstrom, Toni Raethke (via zoom), Shannon VanAllen, Carrie Arens, Vicki Kosok and Pat Sandstrom were all present. Mike Michaud was absent. Others present were Tracy Rundquist, Jon Seifert, and Jeff Heit.
3. **Public Comments** – None
4. **Clerk's Report**- Approval of 12.11.2023 Special meeting and 12.11.2023 meeting minutes. Carrie made a **motion** to approve the minutes from the 12.11.2023 Special meeting and the 12.11.2023 regular meeting. **Second** by Pat. All ayes, motion approved.
5. **Treasurer's Report**- Approval of Treasurer's Report. Shannon Van Allen made a **motion** to approve the Treasurer's report. **Second** by Vicki. All ayes, motion approved.
6. **Personnel Committee**-Introduction of the new zoning administrator. Pat Sandstrom Spoke on behalf of the personnel committee and extended a Welcome to the Villages new Zoning Administrator Jeffrey Heit. Jeff was hired with a start date of January 1<sup>st</sup>, 2024. Welcome Jeff!
7. **Villa Bellezza**-Discussion/Action on approval of agent change on their Alcohol License.  
Katherine Kujak introduced herself and explained the request for an agent change on the alcohol license for Villa Bellezza (Musetta Winery, LLC). All proper paperwork was provided in the board packet. Shannon Van Allen made a **motion** to approve the change in agent, as presented. **Second** by Pat Sandstrom. All ayes, motion approved.
8. **Police Report**-Monthly update. The police report was provided in the board packet. Jesse was present for questions. There were no questions.
9. **Ambulance Report**-Monthly update. Ambulance reports were provided in the board packet. Cheryl Bergmann and Misty Rustad were present. Cheryl informed the board that the new ambulance has been getting a lot of use. They had a record number of calls in 2023. They have 2 drivers in training for just being drivers. They are still in need of EMT's and EMR's.
10. **Fire Department Report**-Monthly update. Dustin Gold was present to update the board. There were no changes in membership, 11 active, 1 inactive, and one new application.

There was some new interest after the 4<sup>th</sup> St. incident. Equipment updates, the old ambulance is waiting for collection, and the ladder truck was briefly out of service. Then Dusty went over his December calls. They recently met with the Eagles's Rest personnel along with EMT's and Police dept. to discuss the high volume of calls and the best way to do things moving forward. Follow up inspections are being conducted after the state fire inspections. A follow up review for the ISO was completed and the Fire department's response to fire events in the last year has been beyond what was needed to maintain the rating that they have had for the last 20 years. At this point Dusty read aloud the press release sent to the courier wedge regarding the fire at 30 Fourth Street in the village of Pepin. Dusty also thanked the other services that assisted with this fire.

11. **Attorney's Report**-Monthly update. This month Jon had some general administrative support with the clerk regarding the commercial building inspection contract, discussions with the village president on various issues, the sewer plant, PACC questions etc. It was another quiet month.
12. **Zoning Administrator's Report**-Monthly update. The zoning report was provided in the board packet.
13. **Bauman's Letter of engagement**-Discussion/Action-Tracy briefly went over the letter of engagement from Bauman & Associates, Ltd. Pat made a **motion** to accept the Bauman & Associates letter of engagement for 2024. **Second** by Shannon. All ayes, motion approved.
14. **Commercial Building Inspection Services per Chapter153**-Discussion/Action on Inspection Services Contract and start date. Todd Dolan from All Croix Inspections was present and talked to the board briefly about the contract. Prior to the meeting village attorney Jon Seifert had looked over the contract and had some discussions with the clerk and Mike Michaud. Since we have our commercial inspection ordinance, resolutions and things in order, the contract looks appropriate and enforceable under the village ordinance Chapter 153. **Motion** was made by Toni to adopt and approve the contract as presented. **Second** by Carrie. All ayes, motion approved.
15. **Public Comments**- None
16. **Set Next meeting date**-Next meeting will be February 12, 2024, at 7:00 PM.
17. **Adjourn-Motion** was made by Randy to adjourn. **Second** by Shannon. All ayes, meeting adjourned at 7:22 PM

Julie Wheeler-Village Clerk