

Approved: 02.10.2025

Posted: 02.11.2025



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VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building

Monday January 13th, 2025, at 7:00pm

MINUTES -

1. **Call Meeting to Order**-Randy called the meeting to order at 7:00pm.
2. **Roll Call**-Randy Kallstrom, Mike Michaud, Shannon VanAllen, Kelsey Gilmore, Vicki Kosok, and Pat Sandstrom were present. Toni Raethke was absent. Others present were Julie Wheeler, Jon Seifert, Jesse VanAlstine, Jeff Heit.
3. **Public Comments** -No public comments
4. **Pepin Sportsman's Club**-Steve Westman spoke on behalf of the Pepin Sportsman's club. Steve thanked the village for all the work that has been done at the sportsman's boat landing and presented the Village with a donation of \$6,000.00 for the boat landing fund from the Pepin sportsman's club. Randy thanked the Sportsman's club on behalf of the Village of Pepin.
5. **Clerk's Report**- Approval of December 17, 2024, meeting minutes. Pat made a **motion** to approve the minutes from 12.17.2024. **Second** by Vicki. All ayes, motion approved.
6. **Treasurer's Report**- Approval of Treasurer's Report. Shannon made a **motion** to approve the treasurer's report. **Second** by Kelsey. All ayes, motion approved.
7. **Tourism Commission Update**- Sue Fedie gave an update on what the tourism commission has been up to. They have purchased new Christmas lights for the park, which the Peppies and Fire Dept. helped put up. They are in the process of purchasing print ads for travel planners to draw people to the village of Pepin. Approx. six different publications. They are also looking into doing some online marketing and working on a Spring marketing plan to benefit the local businesses.
8. **Police Report**- A monthly and annual report was provided in the board packet. Jesse went over the annual report with the board to point out some areas of significant increase and decrease.
9. **Ambulance Report**- No one was available from the Ambulance. The treasurer's report was in the packet. Julie provided the board with the new ambulance officers and EMS staff additions per Tina's request.
10. **Fire Department Report**- Chief Adam Baader informed the board he has been working with Lexipol to iron out issues. The department is potentially hosting a firefighter 1 class in the Village of Pepin in August with the assistance of CVTC fire instructors. They are also

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looking into selling their old rescue truck and possibly the ladder truck in hopes of purchasing a new/used Tanker/Pumper tender. Once everyone in the dept. is

Firefighter 1 certified that it would make the dept. eligible for MAVIS calls. Adam is also going to work with Pepin Water Works- Mike Schultz on some fire hydrant issues.

11. **Attorney's Report-** Jon had discussions with PD chief regarding ordinance enforcement & an RV issue. He also had conversations with members of the board regarding some ongoing issues.
12. **Zoning Administrator's Report-** No LUCR applications for the month, so no report provided. He has had more inquiries regarding fencing, so again suggested that the ordinance committee meet to discuss this issue.
13. **Gilman Retail, Inc.-** Discussion/Action on issuing an Alcohol & Tobacco License. Alcohol and Tobacco license application was presented to the board. Gilman Retail will be taking over the Handy Mart. They have complied with all the requirements per the village clerk. Mike made a **motion** to approve the licensure for Gilman Retail, Inc. for the remainder of the term which is June 30th, 2025. **Second** by Shannon. All ayes, motion approved.
 - The license will start as soon as the purchase is finalized.
14. **Planning Commission- 1) Discussion/Action - Regarding the request to re-zone the property at 406 Washington.** Jeff and Mike updated the board on the request to rezone this property and the planning commission's recommendation. After some discussion, Mike made a **motion** to accept the planning commission's recommendation to rezone the property at 406 Washington St. to residential, And, to issue a conditional use permit to William Stark for boat storage inside the existing pole shed building on the property. The conditional use permit will be valid for as long as he owns the property. **Second** by Pat. All ayes, motion approved.
2) Discussion/Action regarding a conditional use permit and license to operate a Short-Term Rental at 213 Locust St. Mike updated the board on the application brought to the planning commission by Patti Wirth. This property was an existing STR under new ownership. The planning commission requested some updated information from Patti which she provided for the board. After some discussion, Mike made a **motion** to grant a Short-term rental license to Patti Wirth for the Pepin House. **Second** by Pat. All ayes, motion approved.
3) Discussion/Action on the report from the Planning Commission regarding possible need for ordinance changes due to changed circumstances regarding High-Speed Fiber availability throughout the Village. After a brief update from Mike, the recommendation from the planning commission was that the board take no action on changing the STR ordinances at this time. No action was taken.
15. **Public Comments-**Shannon asked Carrie Arens, who was in attendance, if she had any idea what the 3 cents per gallon numbers look like for the Eagles pumps at the co-op? Carrie will look into this and get back to her, it is a little early in the process to have an answer just yet. For those that don't know, the gas pumps at the co-op are set up to give 3 cents per gallon to Pepin Area schools.
Dan Fedie thanked the Village and Aaron for installing a new door with a window in the post office.

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16. **Set next meeting date** – Next Meeting will be February 10th at 7:00PM.

17. **Adjourn-** Motion to adjourn was made by Shannon. Second by Pat.
Julie Wheeler-Clerk