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## **VILLAGE OF PEPIN SPECIAL BOARD MEETING**

Village of Pepin Municipal Building

**Wednesday, January 13, 2021 at 7:00 PM**

### **MINUTES**

1. President Randy Kallstrom called the meeting to order.
2. **Roll Call**
  - **Board Members:** Randy Kallstrom, Carrie Arens, Shannon Van Allen, Vicki Kosok, Mike Michaud, Rob Buntz, and Goran Pesic
  - **Other:** Misty Rustad, Clerk
3. **Village Committees** Formation and/or deletion of committees.
  - a. Discussion about starting a Utility Committee that would cover Electric, Sewer, and Water.
  - b. Carrie made a motion to start a Utility Committee, 2<sup>nd</sup> by Shannon, all in favor, motion carried.
4. **Utility Committee**
  - a. Carrie made a motion to have 3 Board Members and 2 Village residents, 2<sup>nd</sup> by Shannon, all in favor, motion carried.
  - b. WWTP Supervisor should be on the committee as well as a non-voting member.
  - c. Rob made a motion to have the members listed below, 2<sup>nd</sup> by Carrie, all in favor, motion carried.
  - d. **Members**
    1. Randy Kallstrom
    2. Rob Buntz
    3. Mike Michaud
    4. Toni Raethke
    5. Aaron Meixner or Steve Dove?
5. **Harbor Commission**
  - a. Discussion took place on possibly combining Harbor, Boat Landing, and/or Beach committees. However, there is an ordinance for the Board of Harbor Commissioners.
  - b. Ordinance stated that members need to be a Village Resident for a minimum of 3 years. There are to be 5 members....1 of those positions has a 1 year term, 2 of those positions will both have a 2 year term, and the last 2 positions will both have 3 year terms.



b. Carrie asked the Board to define what they see the responsibilities are/should be for the Personnel Committee.

Misty spoke as an employee and stated that 5 Village employees all get along very well and if we would have any issues, we would bring it to the Personnel Committee and do not feel like we need to sit down once a month.

c. Shannon wanted to remind the Board members that if the Clerk sends a group email to the Board Members, that they should only respond to the Clerk, and not the whole group. If the response is to the entire Board, it could be considered a walking quorum.

11. Randy made a motion to adjourn, 2<sup>nd</sup> by Shannon, all in favor, motion carried.

Meeting adjourned at 8:20pm

Misty Rustad

Clerk

<u>Board of Review</u>	
Member	Randy Kallstrom
Member	Misty Rustad
Member	Carrie Arens
Assessor	Adam Kremer

<u>Beach</u>	
Member - Chair	Tina Cook
Member	Carrie Raethke
Member	Natalie Matheson
Member	Haley Follansbee
Member	

<u>Boat Landing</u>	
Member	Randy Kallstrom
Member	Steve Westman
Member	Steve Jensen
Street Super (NV)	Aaron Kallstrom

<u>Building, Property, &amp; Parks</u>	
Board 1 - Chair	Randy Kallstrom
Board 2	Shannon Van Allen
Board 3	Mike Michaud
Resident 1	Toni Raethke
Resident 2	Dan Van Allen
Street Super (NV)	Aaron Kallstrom

<u>Comp Plan Smart Growth</u>	
Member	Roy Forsstrom
Member	Tom Latane
Member	Randy Kallstrom
Member	Pat Ament
Member	Mike Michaud
Member	Rob Buntz

<u>Emergency Government</u>	
Police Chief	Jesse Van Alstine
Fire Chief	Ted Fenstermacher
EMS Director	Tina Cook
Street Super	Aaron Kallstrom
Board 1	Mike Michaud
Resident 1	Ted Johnson

<u>Finance</u>	
Board 1 - Chair	Randy Kallstrom
Board 2	Shannon Van Allen
Board 3	Rob Buntz
Resident 1	John Hurtley
Resident 2	Aaron Meixner
Treasurer (NV)	Tracy Rundquist

<u>Harbor Commission</u>	
Member	Steve Westman
Member	Rob Buntz
Member	Dennis Bennish
Member	Dan Fedie
Member	Ted Johnson

<u>Ordinance</u>	
Board 1 - Chair	Carrie Arens
Board 2	Mike Michaud
Board 3	Goran Pesic
Resident 1	Danny Kircher
Resident 2	Pat Sandstrom
Clerk (NV)	Misty Rustad

<u>Personnel</u>	
Board 1 - Chair	Carrie Arens
Board 2	Shannon Van Allen
Board 3	Vicki Kosok

<u>Planning Commission</u>	
Board 1	Mike Michaud
Board 2	Rob Buntz
Resident 1	Mike Schultz
Resident 2	Tom Latane
Resident 3	Toni Raethke
Zoning (NV)	Roy Forsstrom

<u>Streets &amp; Sidewalk</u>	
Board 1 - Chair	Randy Kallstrom
Board 2	Vicki Kosok
Board 3	Mike Michaud
Resident 1	Danny Kircher
Resident 2	Paul Riesgraf
Street Super (NV)	Aaron Kallstrom

<u>TIF</u>	
Board 1 - Chair	Rob Buntz
Board 2	Mike Michaud
Board 3	Goran Pesic
Resident 1	Wayne Nelson
Resident 2	David Brassfield
Attorney (NV)	Jon Seifert

<u>Utilities</u>	
Board 1	Randy Kallstrom
Board 2	Rob Buntz
Board 3	Mike Michaud
Resident 1	Toni Raethke
Resident 2	Aaron Meixner
WWTP Operator	Mike Schultz