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ORDINANCE COMMITTEE MEETING

Village of Pepin Municipal Building
Monday, January 24th, 2022, at 4:00pm

MINUTES

1. Mike called the meeting to order at 4:00pm.
2. **Roll Call** – Carrie Arens, Goran Pesic (late due to a school meeting), Mike Michaud, Steve Westman, Pat Sandstrom, Drew Adams clerk.
 - **Also in attendance:** Roy Forsstrom zoning administrator and Larry Dokkestul.
3. **Approve Meeting Minutes** - **Motion** by Carrie to accept meeting minutes from December 20, 2021, **second** by Steve. All in favor, motion carried.
4. **Discussion on Draft Short Term Rental License Ordinance and Next Steps** – *note: this item was initially placed sixth on the agenda, but it was decided to start the meeting with this topic*
Mike presented the latest draft of the ordinance, with proposed changes/additions noted in red, and the committee went through each of the eight parts.
 - **Motion** by Carrie to accept the language of 114.01, **second** by Steve. All in favor, motion carried.
 - **Motion** by Mike to approve language of 114.02 with the addition of the definition for “tourist rooming house,” **second** by Pat. All in favor, motion carried.
 - **Motion** by Pat to accept the language in 114.03, with the addition of the word “as” in number one and changing the words “building inspector” to “fire code inspector” in number five, **second** by Carrie. All in favor, motion carried.
 - **Motion** by Mike to accept last four paragraphs in 114.04 section A (with the addition of the sentence “Such conditional use shall be valid for only one year” in the third paragraph, **second** by Carrie. All in favor, motion carried.
 - **Motion** by Mike to delete item G in 114.05- motion then withdrawn by Mike.
 - **Motion** by Mike to accept 114.07 with the addition of the words “review the complaint and may” to the first sentence in the second paragraph, **second** by Carrie. All in favor, motion carried.
 - **Motion** by Pat to accept 114.08, **second** by Steve. All in favor, motion carried.
5. **Discussion and Action on Ordinance Recodification** – *note: this item was originally fourth on the agenda*
 - a. **Review of Report Responses** – To be addressed at the next meeting.
 - b. **Review of Attorney Comments** –
 - **Motion** by Carrie to delete the map from Chapter 152 as it will not print clearly in black and white, **second** by Goran. All in favor, motion carried.
 - **Motion** by Carrie to accept Village of Pepin Emergency Response Plan for Chapter 33 (Civil Defense), **second** by Goran. All in favor, motion carried.
 - c. **Possible Action on Determining Completeness of our Responses** – Not addressed.
6. **Discuss/Recommendation on Board Action on New Annual Resolution Process for Fee Schedule Amounts** - *note: originally the fifth item on agenda* Rather than codifying

ordinances on fee amounts, Village attorney suggested the Village Board vote annually by resolution to adopt the yearly fee schedule.

7. **Discuss Updates to Work Priority List** – Police chief recommended we modify Chapter 95 (Fire Protection) to add language to describe how we will enforce fire code violations.
8. **Set Next Meeting Date** - Next meeting date set for Monday, January 31st at 4:00PM.
9. **Adjourn- Motion** by Mike to adjourn, **second** by Carrie. All in favor, meeting adjourned at 6:23pm.

Drew Adams, Clerk