



"Equal Opportunity Provider & Employer"

508 Second Street, P.O. Box 277, Pepin, WI, 54759, Phone 715-442-2461

Emails: clerk@pepinwisconsin.org and treasurer@pepinwisconsin.org

VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building

Monday, February 8, 2021 at 7:00pm

MINUTES

1. President Randy Kallstrom called the meeting to order at 7:08
2. **Roll Call**
 - **Board Members:** Randy Kallstrom, Carrie Arens, Vicki Kosok, Shannon Van Allen, Goran Pesic, Mike Michaud, and Rob Buntz
 - **Other:** Misty Rustad, Clerk Tracy Rundquist, Treasurer Jon Seifert, Atty.
3. **Old Business**
 - Davy \$5,000 pay application received and sending out funds.
4. **Police Report** – Chief Van Alstine
 - Reported that he will be working with the Driver's Ed Class in March and a presentation for a new DARE program with the Pepin 5th Graders. He will also be teaching CPR to the Health Class at Pepin Area School. PD has been busy with reminders and bills for snow removal. Residents will get one warning if their sidewalks have not been shoveled after a snowfall. After the warning if the sidewalk has not been shoveled, they will receive a bill for \$100 for each time the sidewalk is not shoveled.
5. **Ambulance Report** – Nothing to report
6. **Clerk's Report** – Carrie made a motion to approve January's meeting minutes, 2nd by Shannon, all in favor, motion carried.
7. **Treasurer's Report** - Carrie made a motion to accept the Treasurer's report, 2nd by Shannon, all in favor, motion carried.
8. **Street Superintendent's Report** – Aaron spoke about how they are having issues with residents shoveling and snow blowing snow into the streets and Highway 35. It is State Statute making it illegal to put snow into the street/highway. If this is done before Aaron plows, he is fine with it as it will be cleared when he plows. If this is done **after** the streets are plowed, the resident needs to clean it off of the street.
9. **WWTP Operator's Report** – Nothing to report

10. **PSC Water Audit Update:** Mike Michaud & Mike Schultz

- PSC is requesting a full year of water usage, which was done for 2020.
- Mike M recommends giving this to the Utilities Committee to review before it is given to the PSC.
- Will schedule a Utilities Committee meeting before the due date.

11. **PSC Disconnect Plan**

- PSC is requesting municipalities to fill out a Disconnection Plan online by February 15th, 2021.
- April 15th, 2021 is the first day we can send a late notice/disconnection notice.
- Tracy stated that there are about 20 to 25 accounts that should get a late notice. Most of these people are always late and make no attempt to at least make payments on past dues.
- The Village currently has \$132,000 in past due utility bills.
- Rob made a motion to have the Village staff file the Disconnection Plan, 2nd by Carrie, all in favor, motion carried.

12. **PACC**

- **Room Tax Ordinance:** Looking into increasing Village's portion of Room Tax to 28%, 2% to the inn keepers, and 70% to PACC. Tabled until May 2021
 - Schedule a joint meeting of the Ordinance Committee and the Finance Committee to discuss the Room Tax percentages.
 - Randy and Carrie scheduled a Finance/Ordinance Committee meeting together on February 22nd, 2021 at 5pm. Ordinance already has a scheduled meeting that day at 4pm, and then Finance can join at 5pm.

13. **Village Notices**

- **Facebook Page for the Village** – Discussion on pros & cons of having one. Tabling discussion for the moment.
- **Notice Board** - Randy will check with a local person to find out the cost of building a notice board for the outside of the Municipal Building.
 - Motion made by Rob to get a notice board, 2nd by Shannon, all in favor, motion carried.

14. **Appointing New Committee Members**

- **Beach Committee:** Haley Follansbee
 - Motion made to add Haley to the Beach Committee by Rob, 2nd by Vicki, all in favor, motion carried.
- **Boat Landing:** Steve Jensen
 - Motion made to add Steven to the Boat Landing Committee by Rob, 2nd by Mike, all in favor, motion carried.
- **Building, Property, and Parks:** Toni Raethke and Dan Van Allen
 - Motion made to add Toni and Dan to the Building, Property, & Parks Committee by Rob, 2nd by Mike, all in favor, motion carried.

- **Harbor Commission:**
 - 1yr Term: Steve Westman
 - 2yr Term: Rob Buntz and Ted Johnson
 - 3yr Term: Dennis, Dan Fedie
 - Motion made to the above list to accept Rob, 2nd by Vicki, all in favor, motion carried.
- **Planning Commission:** Toni Raethke
 - Motion made to add Toni to the Planning Commission by Shannon, 2nd by Vicki, all in favor, motion carried.

15. **Finance Committee**

- Lion's Club is doing 2 roof shelters and is asking the Village to pay for wood for to replace some of the rotten pieces. Finance Committee is recommending to the Board to pay for the wood needed being the Lion's Club is paying for the roof and work to be done.
 - Motion made by Rob to pay for the wood that is needed, 2nd by Shannon, all in favor, motion carried.

16. **Ordinance Committee**

- **Updating the age from 18 to 21 on the Tobacco Ordinance, Section 130.13 & 130.13.5.** – Cannot update the age from 18 to 21 because this was a Federal Law that changed the age to 21, and the State of Wisconsin did not make the change to their State Statute.
- **Direct Sellers Ordinance Ch 111 & Permit** – Presented to the Board as non-substantial changes to discuss and take action, no open hearing will be needed.
 - **Addition to Ordinance** – No permit will be issued without a complete background check.
- **Recodification Update:** Sent copies of ordinances on 01/27/21.

17. **Boat Landing Committee**

- Randy stated after speaking with Jon Seifert, the Village needs to have a minimum 20-year lease with the Sportsman's Club.
- Jon will speak with the current president of the Sportsman's Club, Kevin Kosok, about signing a new lease that Jon will draft.

18. **March meeting:** March 8th, 2021 at 7:00pm

****Randy thanked Roy Forsstrom for helping get the new microphone set up.****

19. **Attorney's Report** – Jon has been helping answer any questions Carrie has about ordinances and recodification. Has been working with Randy on the Boat Landing.

20. **Closed Session** – Per State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- Carrie made a motion to go into Closed Session, 2nd by Rob, all in favor, motion carried.

21. **Reconvene into Open Session**

22. **Action on Closed Session items:** Motion made by Rob that the Village commission Ehlers to do a Rate Analysis Study on the Sewer System with a price not to exceed \$15,000, 2nd by Mike, all in favor, motion carried.

23. **Adjourn:** Motion made to adjourn by Randy, 2nd by Shannon, all in favor, meeting adjourned at 10pm.

Misty Rustad

Clerk