



"Equal Opportunity Provider & Employer"

508 Second Street, P.O. Box 277, Pepin, WI, 54759, Phone 715-442-2461  
Emails: clerk@pepinwisconsin.org and treasurer@pepinwisconsin.org

## VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building  
Monday February 9<sup>th</sup>, 2026, at 7:00pm

### MINUTES –

1. **Call Meeting to Order**-Randy Kallstrom called the meeting to order at 7:00PM.
2. **Roll Call**-Randy Kallstrom, Mike Michaud, John Hurtley (zoom), Shannon VanAllen, Kelsey Gilmore, Vicki Kosok, & Pat Sandstrom were all present. Others present were Julie Wheeler, Tracy Rundquist, Jon Seifert, Jeff Heit, Jesse Van Alstine, Thomas Pawlak.
3. **Public Comments**- Mary Pellegrom (via zoom) asked for clarification on the village sign ordinance in regard to opinion signs in commercially zoned areas. Jon Seifert explained that this is a matter of our first amendment rights and is allowed.
4. **Clerk's Report**- Approval of 01.12.2026 meeting minutes. The **motion** was made by Mike to approve the minutes from January 12<sup>th</sup>. **Second** by Pat. The board voted unanimously in favor, and the motion was approved.
5. **Treasurer's Report**- Approval of Treasurer's Report. Shannon made the **motion** to approve the treasurer's report. **Second** by Vicki. The board voted unanimously in favor, and the motion was approved.
6. **Pepin Peppies/Laura Ingalls Wilder Days**- Discussion/Action to allow the LIW Days to use the Park and old campgrounds to host the annual Laura Days. Cheryl Anderson addressed the board on behalf of the LIW days and the Pepin Peppies and asked permission to host their annual Laura Days event in the Park and old campground location. They are asking for September 10<sup>th</sup> through the 14<sup>th</sup> to allow for set up and tear down. The **motion** was made by Pat to allow Laura Ingalls Wilder and Pepin Peppies to use the park and old campground site for the Laura Days from Thursday September 10<sup>th</sup> Through Monday September 14<sup>th</sup>. **Second** by Vicki. The board voted unanimously in favor, and the motion was approved.
7. **All Croix**- Discussion/Action on the proposed contract for 2026-2027. Todd Dolan presented the board with the proposed agreement between the Village of Pepin and All Croix for commercial building inspections for 2026-2027. He explained that some fees have increased, they have increased their professional liability coverage and added an Indemnification clause. After some discussion, Shannon

made a **motion** to approve the proposed contract from All Croix. **Second** by Mike. The board voted unanimously in favor, and the motion was approved.

8. **Depository Resolution for Fire Dept. accounts-** Discussion/Action on authorized signers for the Fire Dept. bank accounts. The **motion** was made by Mike to approve the Fire Departments proposal for the Fire Chief and Treasurer be the only authorized signers on the fire dept. checking account, with no debit card being issued. Any non-check purchases will be made with the village credit card and returned to the treasurer promptly. **Second** by Pat. The board voted unanimously in favor, and the motion was approved.
9. **Memorandum of Understanding to WISVOTE-**Discussion/Action on utilizing the Pepin County Clerk's office to provide services related to WISVOTE. After brief discussion, Mike made a **motion** to approve the use of the memorandum to WISVOTE with Pepin County. **Second** by Pat. The board voted unanimously in favor, and the motion was approved.
10. **Police Report-** The report was provided in the packet. Jesse stated that Thomas had a busy first month, Snow removal on sidewalks is still an issue, and the Lund/Pepin First Responders are hosting a free will donation soup feed on March 7<sup>th</sup> from 11:00 am to 2:00 pm at Pepin Area School cafeteria. Lastly, they filled out the forms for the bulletproof vest partnership to get reimbursed for half the cost of Thomas's body armor.
11. **Ambulance Report-** The report was provided in the packet. No discussion.
12. **Fire Department Report-**Chief Muenkel stated that he was in contact with T-line again and they assured him that the title for the Tender is being sent to the fire department. Two members are still in fire-one classes, and he and Captain Ginny are still in fire officer-one class, both rigs have been serviced. The department recently received some grants that helped pay for some boots, gloves, equipment etc. Six members are also enrolled in hazmat training to become certified. Chief Muenkel asked the board if there would be any problem with the Fire Dept. washing the rigs inside the fire garage in the winter months. He stated that the garage has floor drains. The board saw no issues if there were no harsh chemicals going into the sewer system.
13. **Attorney's Report-** This month Jon had discussions with the village president that involved various village issues.
14. **Zoning Administrator-**The report was provided in the packet. Jeff stated that January was not a very busy month. He also brought up an issue with a retaining wall being put up in an alley way, but that our ordinances do not address that. Mike pointed out an address issue on Jeff's report to be corrected.
15. **Boat Landing Committee-** Discussion/Action on appointing David Brandt to replace Steve Westman on the committee. After a brief update from John Hurtle, the committee chair, the **motion** was made by Randy to appoint David Brandt to

the Boat Landing Committee. **Second** by Mike. The board voted unanimously in favor, and the motion was approved.

16. **Utility Committee-** Discussion on DNR Public Notice for Sewer Utilities. Mike explained that the DNR is in the public comments portion of their renewal of a pollutant discharge permit for the wastewater treatment plant. The Village will be providing comment to clean up the language on the phosphorus water quality trading credits and responsibilities. If anyone wants more details, they can talk to Mike.
  
17. **Dollar General-**Discussion/Action on letter of intent to purchase land and improvements located on NWC Locust St & HWY 35, with the intent to build a Dollar General. After some discussion on the letter of intent, Mike made a **motion** to decline to accept this letter of intent as it is not consistent with the comprehensive plans intended uses for this specific location. **Second** by Pat. After a roll call vote the board voted unanimously in favor of declining the letter of intent, and the motion was approved.
  
18. **Public Comments-** \*Dan Fedie expressed his opinion on the property referenced in item 17. He thinks the village should get the Comprehensive Smart growth committee, the Planning Commission, and the Finance committee together to research what should be put on the property and the value of it.  
\*Mary Pellegrom asked if there was any update on the boat masts noise complaint from October as she feels that there is still significant noise.  
\* Kevin Sandwick mentioned that after the complaint in October, the Marina sent out a mass email to its members and many of the owners were able to adjust their halyards. People have noticed a significant decrease in noise this year.  
\*Mary stated she would contact Jesse or Thomas if she noticed significant noise.  
\*David Brandt asked if the village has a noise ordinance. Yes, it falls under nuisance. David also stated that the boat owners have made significant efforts to remedy this, hopefully next year will get even better now that they know of the issue.  
\*Pat Sandstrom made a comment that it is concerning with the number of boats stored down there that if there were an emergency at the yacht club building or on the ice, that emergency vehicles would not be able to access.
  
19. **Set the next meeting date-** The next regular board meeting will be on March 9<sup>th</sup> at 7:00 pm.
  
20. **Adjourn-** The motion was made by Shannon to adjourn. Second by Pat. The board voted unanimously in favor, and the meeting adjourned.

Julie Wheeler-Clerk