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VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building

Monday, March 8, 2021 at 7:00pm

MINUTES

1. President Randy Kallstrom called the meeting to order at 7:05pm
2. **Roll Call**
 - **Board Members:** Randy Kallstrom, Carrie Arens, Vicki Kosok, Shannon Van Allen, Goran Pesic, Mike Michaud, and Rob Buntz
 - **Other:** Misty Rustad, Clerk Tracy Rundquist, Treasurer Jon Seifert, Atty.
3. **Police Report** – Nothing to report
4. **Ambulance Report** - Nothing to report
5. **Clerk's Report** – Randy made a motion to approve February's meeting minutes, 2nd by Shannon, all in favor, motion carried. The meeting minutes from the February's Special Board meeting with PACC will be approved after the Board has time to review them closer and will be discussed at April's meeting. Motion made by Mike, 2nd by Rob, all in favor, motion carried.
6. **Treasurer's Report**
 - a. Motion made by Randy to accept the Treasurer's report, 2nd by Goran, all in favor, motion carried.
 - b. Tracy asked with the new accounting software, it would be easier to have the Water, Sewer, and General check accounts combined into one. A motion made to approve this going into effect as of April 1, 2021, 2nd by Carrie, all in favor, motion carried.
7. **Old Business**
 - a. **Boat Landing** – It was discovered that the lease between the Village and the Sportsman's Club expired in 2019 and was never renewed. After Randy spoke with the Sportsman's Club about signing a new lease, they turned it down. The boat landing is now in the hands of the Sportsman Club, and the Village is no longer responsible.
 - b. Board Members were asked again to have any requests to be added to the agenda for the monthly Board Meetings by noon on Wednesday before the meeting. In turn, the Clerk will try to get all attachments for that meeting out to

the Board Members by the Friday before the meeting allowing them time to review documents before the meeting.

8. **New Business**

- a. **Number of people allowed in person to Village meetings** – Discussion on how the Municipal Building is now open, but we are still asking only one household at a time at the Clerk's window at a time, wear a mask, and social distance. Pepin Co has not changed their recommendations. Rob made a motion to allow 18 people in the meetings...No 2nd....motion died. Mike made a motion to table the discussion/action until April's meeting, 2nd by Carrie, all in favor, motion carried.
- b. **Non-residents using the Community Room** – Randy made a motion to table this decision until April's meeting, 2nd by Carrie, all in favor, motion carried.
- c. **Location to post agenda/minutes** – Currently, the Village posts in 3 locations...On the Village Website, at the Village Hall, and the Bank of Nelson. Randy made a motion to also include the Pepin Post office as a 4th location, 2nd by Vicki, all in favor, motion carried.
- d. **Pepin Co Electronics Collection** - Pepin Co would like to hold an Electronics Collection at the Park in Pepin on Wednesday, May 12, 2021 from noon to 5pm. Motion made by Rob to allow, 2nd by Carrie, all in favor, motion carried.

9. **Finance Committee**

- a. **Sewer Utility Rate Study** – Having Ehlers complete this study will be a good way to decide if the sewer rates need to be increased. In the February Board Meeting, it was already agreed to move forward with the study if it is under \$15K. Mike made a motion to have Ehlers start the rate study as soon as possible and give Randy the authority to sign any paperwork/contracts for the study, 2nd by Goran, all in favor, motion carried.
- b. **New Computers for Clerk/Treasurer** – The Finance Committee is recommending that the Board approves the purchase of 2 new computers as the Clerk & Treasurer's computers are 9 years old and have very old processors. Quote from Star Tech, out of Red Wing, for 2 computers is \$3K and \$1,100 for installation and to move everything from the old computers to the new computers. Randy made a motion for Tracy and Mike M to move forward with purchasing computers not to exceed \$4,500, 2nd by Carrie, all in favor, motion carried.
- c. **Direct Deposit & ACH** – The Bank of Alma charges \$55 a month to allow direct deposit for employee paychecks and allows residents to make payments by ACH. Rob made a motion to accept, 2nd by Carrie, all in favor, motion carried.
- d. **Fish House & Bathrooms** - Recommendation to Board to have the Building, Prop, & Parks Committee look into what needs to be done to fix up the Fish House & Bathrooms and report back at the April 2021 meeting.

10. **TIF Committee** – Working on getting information to implement 4 new TIF Districts.

11. **PACC** – Update

12. **April Meeting** – April 12th, 2021 at 7pm

13. **Attorney's Report** – No update
14. **Closed Session** – Randy made a motion to move into Closed Session per *State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved*, 2nd by Carrie, all in favor, motions carried.
15. **Reconvene into Open Session**
16. **Action from Closed Session** – Rob made a motion to have our attorney Jon Seifert contact Ron Schlosser's lawyer and let him know that the Village will accept Ehler's decision from the Sewer Utility Rate Study if Ron will accept it and also pay the water portion amount due from the Campground's past due utility bill, 2nd by Goran, all in favor, motion carried.
17. **Adjourn** – Randy made a motion to adjourn the meeting, 2nd by Carrie, all in favor, meeting adjourned at 9:52.

Misty Rustad
Clerk