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ORDINANCE COMMITTEE MEETING

Village of Pepin Municipal Building
Wednesday, March 9, 2022, at 4:00 pm

MINUTES

1. Mike called the meeting to order at 4:00 pm.
2. **Roll Call** – Carrie Arens, Mike Michaud, Steve Westman, Pat Sandstrom, Goran Pesic, Drew Adams *clerk*, and Ted Fenstermacher *fire chief*.
3. **Discussion/Action on Changes to Fire Prevention Ordinance Chapter 95 Regarding Fire Code Violation Enforcement-** *note: this item was originally number 7 on the agenda* Fire Chief Ted Fenstermacher spoke about how difficult it's been to enforce violations of fire inspections as the Village hasn't had any ordinance on the topic. Mike recently created the first draft for a Section 2 in Chapter 95 on Fire Code Violation Inspection and Enforcement so the Village can start enforcing penalties on businesses that don't comply. Both Ted and the Police Chief have recommended taking out the fine listed as \$100.00 in 95.07 and instead have it to refer to Chapter 10.99 penalty section, as the penalty fee will be greater than \$100.00 due to additional court costs. **Motion** by Steve to make that change, **second** by Goran. All in favor, motion carried.
4. **Approve Meeting Minutes**
 - a. **Motion** by Carrie to accept meeting minutes from February 9, 2022, **second** by Goran. All in favor, motion carried.
 - b. **Motion** by Carrie to accept meeting minutes from February 23, 2022, **second** by Steve. All in favor, motion carried.
5. **Discussion/Action on Food Truck Ordinance Updates and Expiration Date-** **Motion** by Carrie to approve the changes to chapter 113 by striking the words "This ordinance shall be in effect for one year from the date of Village Board approval and may then be renewed or rescinded each year thereafter" from section 113.05, **second** by Goran. All in favor, motion carried.
6. **Committee Review of Latest Version of Draft Short Term Rental License Ordinance-** This item is in combination with the below item #7. The chapter number for this Short Term Rental Ordinance has now been changed to Chapter 115, and Chapter 114 is now for the Tourism Commission Ordinance.
7. **Discussion/Action Regarding Ordinance Language and Next Steps-** Mike presented the current draft of Chapter 115, with changes to be made marked in red. Committee also decided on the following:
 - In 115.02 (d) the words "to who?" will be removed
 - In 115.04, part A (3) the fee will be changed from \$200.00 to \$500.00
 - 115.04 Part A (4) will be eliminated
 - In the second paragraph of 115.07 wording will be changed from "at a minimum the following information" to "information regarding the following."**Motion** by Goran to accept all the changes, **second** by Pat. All in favor, motion carried.

Public Hearing for current draft of Chapter 115 Short Term Rental Ordinance set for March 23, 2022, at 6:00 pm. Public Hearing for current draft of the Chapter 95 Fire Prevention Ordinance set for 6:00 pm before the April board meeting.

8. **Set Next Meeting Date** - Next meeting date set for Wednesday, March 30, 2022, at 4:00PM.
9. **Adjourn- Motion** by Carrie to adjourn, **second** by Steve. All in favor, meeting adjourned at 5:25 pm.

Drew Adams, Clerk