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## VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building  
Monday March 9<sup>th</sup>, 2026, at 7:00pm

### MINUTES –

1. **Call Meeting to Order**-Randy made an announcement that there have been some internet connection issues and he hopes that the zoom connection will not get lost. Then he called the meeting to order at 7:00pm.
2. **Roll Call**-Randy Kallstrom, Mike Michaud, John Hurtley, Shannon Van Allen, Kelsey Gilmore, Vicki Kosok, & Pat Sandstrom were all present. Others present were Julie Wheeler, Tracy Rundquist, Jon Seifert, Jeff Heit, Jesse Van Alstine, Thomas Pawlak, Tina Cook, & Jesse Muenkel. The clerk affirmed that the meeting was properly noticed and a quorum of the members was present.
3. **Public Comments**-Dan Fedie mentioned that in his opinion item number seven should have read Conditional Use permit instead of Short-term rental License on the agenda.
4. **Clerk's Report**- Approval of 02.09.2026 meeting minutes. Pat made a **motion** to approve the minutes from February 9<sup>th</sup>, 2026. **Second** by Kelsy. All ayes, Motion approved.
5. **Treasurer's Report**- Approval of Treasurer's Report. Tracy let the board know that the auditors have requested that she provide the board the journal entries monthly along with her report. The **motion** was made by Shannon to approve the treasurer's report as presented. **Second** by Pat. All ayes, motion approved.
6. **Alcohol License**-Discussion/Action on issuing an Alcohol license to Pepin Pub, LLC. The clerk was asked if all of the application requirements had been met. The answer was yes. A **motion** was made by Pat to approve the alcohol license for the Pepin Pub, LLC. **Second** by Vicki. All ayes, motion approved. A Class B retailer's and Class C Wine License will be issued to Pepin Pub, LLC.
7. **Planning Commission**- Discussion/Action regarding a license to operate a Short-Term Rental at 202 Cedar St. Chad Blahosky introduced himself and his wife Rebecca to the board and the public in attendance. There was a question regarding the occupancy, which was clarified that the applicants are requesting a maximum occupancy of 10. There were some other minor issues that were corrected, and all requirements have been met. So, after some discussion, Pat

made a **motion** to approve a license to operate a short-term rental at 202 Cedar St. called Sunny Shenanigans. **Second** by Kelsey. All ayes, motion approved.

Mike made a comment that he wanted to acknowledge the letter that was received by the board regarding the overall issue of short-term rentals in the village. The planning commission has been tasked with investigating our existing ordinance and making recommendations for changes.

8. **Police Report**-The report was provided in the packet. Officer Pawlak gave a reminder that it is illegal to put yard waste grass/leaves/sand/snow on village streets and public highways. This is a matter of public safety and can incur fines of up to \$200.00. Thomas will also be participating in the "Protecting you, protecting me" program with the fifth graders starting in April, and the Flood Run will also be coming up in April. Chief Van Alstine said Thomas has been doing a great job.
9. **Ambulance Report**-The report was provided in the packet. Tina mentioned that the Ambulance dept. had a little incident with the tire chains. They were a little bent up, but Jesse Muenkel was able to get them to disengage, so the ambulance could remain in service. They either need to be replaced or removed. They are looking into some bids for replacement. They are still in need of new members.
10. **Fire Department Report**-Chief Jesse Muenkel stated that Fire One training will be coming to an end for a couple of members on the 31<sup>st</sup>. Fire Officer One classes will be ending for himself and captain Ginny on the 22<sup>nd</sup>, and 6 members finished hazmat training and are now state certified. Lastly, thanks to some grants they have obtained some new ice rescue equipment that can also be used for swift water.
11. **Attorney's Report**- This month Jon had conversations with the clerk on matters and meeting notices, and discussions with the village president and other board members on various issues that need to be addressed.
12. **Zoning Administrator**- The zoning report was provided in the packet. Jeff said it's been a quiet month, but it is starting to pick up.
13. **Depository Resolution for Fire Dept. Bank accounts**-The motion from last month's meeting did not satisfy the bank, so the board was asked to clarify and restate the motion. After some discussion the **motion** was made by Pat that the authorized signers for all Village of Pepin Bank accounts should be the Village President, Treasurer, & Clerk. The authorized signers for the Village of Pepin Fire Department Checking and Savings account should also include the Fire Chief and Treasurer, with no debit card. **Second** by Shannon. All ayes, motion approved.
14. **Cross Connection Compliance**- Discussion/Action on Quotes from Collins Plumbing, Inc. for the fire hall. The board was provided with two quotes from Collin's Plumbing, Inc. After some discussion, the motion was made by Mike to

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accept the bid from Collins Plumbing to do the repair on the piping at the fire station, accepting the proposal for \$6426.40 using copper pipe. Second by John. All ayes, motion approved.

15. **Public Comments**-Dan Fedie asked and received clarification on the January minutes regarding the zoning administrators report. Kevin Sandwick asked, "Is Dollar General still a thing or are they history?" Randy responded, "they are history as of right now."
16. **Set the next meeting date**-The next meeting will be Monday April 13<sup>th</sup> at 7:00PM.
17. **Closed Session**-A **motion** was made by Pat to go into closed session as per State Statute 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." **Second** by Vicki. All ayes, the meeting went into closed session.
18. **Reconvene into Open Session**-The **motion** was made by Shannon to end the closed session and reconvene into open session. **Second** by Vicki. All ayes, the meeting was reconvened.  
Pat made a **motion** that the Village Board approve paying Aaron Kallstrom at the time of his retirement or at the time he leaves the village as an employee, for the 300 hours compensation time accrued from late fall 2025 to March 2026 for snow removal and clean up. The payout would be at his current rate of pay, \$33.64 per hour for a total of \$10,092.00. **Second** by Shannon. Motion was approved by a roll call vote of 6 approved, Randy abstained.
19. **Adjourn**- A motion was made by **Shannon** to adjourn. **Second** by Vicki. All ayes, meeting adjourned.

Julie Wheeler-Clerk