



"Equal Opportunity Provider & Employer"

508 Second Street, P.O. Box 277, Pepin, WI, 54759, Phone 715-442-2461

Emails: clerk@pepinwisconsin.org and treasurer@pepinwisconsin.org

VILLAGE OF PEPIN SPECIAL BOARD MEETING

Village of Pepin Municipal Building
Thursday March 19th, 2026, at 6:00pm

MINUTES –

1. **Call Meeting to Order**-Randy called the meeting to order at 6:01pm
2. **Roll Call**-Randy Kallstrom, Mike Michaud, John Hurtley, Shannon Van Allen, Kelsey Gilmore, Vicki Kosok, & Pat Sandstrom were all present. Others present were Julie Wheeler & Tracy Rundquist.
3. **Clerk's Report**- Approval of 03.09.2026 meeting minutes. Pat made a **motion** to approve the meeting minutes from March 9th, 2026. **Second** by Vicki. All ayes, motion approved.
4. **Bauman's**-Discussion/Action on a sewer rate case study. Tracy, the village treasurer, reported that the last sewer rate case study was conducted in 2021 for about \$11,000 with the village's financial advisors. She noted that the auditors, who already have the necessary financial records, offered to perform a new study for \$5,000-\$6,500, plus possible presentation costs. Tracy requested board approval to proceed, as the study would analyze updated revenues and expenses to determine a sustainable rate. Mike Michaud supported the need for the study, citing rising operational and borrowing costs at the sewer plant, as well as challenges in retaining a permanent operator. Tracy emphasized that overall costs, especially for personnel and insurance, have increased since COVID, and the village failed to meet the USDA loan covenant in 2023-2024, with similar concerns expected for 2025. Action on sewer rates is needed to address these financial issues.
Mike made a **motion** to move forward with a contract to have Bauman's do a sewer rate case study to determine adjustments that might be necessary for sewer rates, for the dollar amount not to exceed \$6500.00. **Second** by Pat. All ayes, motion approved.
5. **Utilities Committee**-Discussion/Action on contract with Cedar Corp. for engineering services to design PH control system for water supply system. Mike Michaud discussed the need for a PH control system for the water supply and the proposal to contract Cedar Corp. for engineering, design, and preparation of documents required for DNR approval. The contract, set as time and materials basis not to exceed \$6,600, is dependent on the scope determined by the DNR's

Approved: 04.20.2026

Posted:04.22.2026

feedback. Mike noted a recent meeting with the DNR, improvements in PH readings, and that further DNR review is ongoing. As the potential cost exceeds \$5,000, board approval was sought to proceed with initial engineering work.

Mike made the **motion** to accept the contract proposal from Cedar Corporation to perform professional engineering services to design optimal corrosion control treatment and PH adjustment to our water supply system as defined in their proposal dated February 6th, 2026. Time and materials basis not to exceed \$6600.00. **Second** by John. All ayes, motion approved.

6. **Closed Session**-The **motion** was made by Pat to go into closed session as per State Statute 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."
Second by Vicki. All ayes, the meeting went into closed session.

7. **Reconvene into Open Session**- for Discussion/Action on closed session item. The **motion** was made by Shannon to end the closed session and reconvene into open session. **Second** by Vicki. All ayes, the meeting was reconvened into open session.

A **motion** was made by Pat to move forward with offering Ron Goeldner the WWTP position at \$33.50 per hr., and 2 weeks paternity leave paid with a re-evaluation after 90 days with a start date of 5/1/26 or what ever is best for payroll. **Second** by Shannon. All ayes, motion approved.

8. **Adjourn**-The **motion** was made by Shannon to adjourn. **Second** by Vicki. All ayes, the meeting adjourned.

Julie Wheeler-Clerk