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## VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building  
Monday, March 20, 2023, at 7:00pm

### Minutes

1. **Call Meeting to Order**-President Randy Kallstrom called meeting to order at 7:00pm
2. **Roll Call**-Randy Kallstrom, Mike Michaud, Toni Raethke, Shannon VanAllen, Pat Sandstrom, Vicki Kosok. Absent-Carrie Arens (joined in at 7:15).  
**Others Present**-Tracy Rundquist, Julie Wheeler, Jon Seifert.
3. **Public Comments**
4. **Clerk's Report**-Approval of meeting minutes
  - a. January 9,2023 Caucus-**Motion** to approve-Pat, **Second**- Vicki, all ayes, motion passed.
  - b. January 9, 2023-**Motion** to approve-Toni, **Second**- Shannon, all ayes, motion passed.
  - c. January 30,2023-**Motion** to approve-Pat, **Second**- Vicki, all ayes, motion passed.
  - d. February 13, 2023-**Motion** by Mike to approve with a few recommended changes, **Second**- Toni, all ayes, motion passed.
5. **Treasurer's Report**- Approval of Treasurer's Report-**Motion** to approve-Shannon, **Second**- Vicki, all ayes, motion passed.
6. **Police Report**-report was in packet, no representative present.
7. **Ambulance Report**-report was in packet, no representative present.
8. **Fire Department Report**- report was in packet, no representative present.
9. **Attorney's Report**-All in all a quiet month. Jon met with the Harbor Commission on the lease revisions and met with board president on upcoming village issues.
10. **Pepin Bistro**-Approval of alcohol license-415 Third Street, **Motion** to approve-Mike, **Second**- Pat, all ayes, motion approved.
11. **Tourism Commission**-Sue updated the board on the marketing and advertising the commission has been working on. Posting in The Pepin County visitors guide, Visit Pepin Country, The Traveler (published by WCOW). She also is leaving copies of the Traveler in the entry of the village for anyone interested in picking up a copy. She spoke on budgeting and how they are allocating the room tax funds.  
Sue and another member of the commission attended the Annual Wisconsin Governor's Tourism conference in Green Bay and found this very beneficial to the commission. The commission is also Hosting an open house on at Villa Bellezza to inform people on what the commission is all about and what they are doing/have done for the community.

12. **Boat Landing**-The village has obtained the permit from the DNR. The process for replacing the boat ramp and dock can now move forward. Updates will continue until the project is finished. Randy mentioned that there are multiple funding options for this project, which include, grants, TIF funding, fees, donations etc., therefore NOT coming out of the taxpayer's pocket.
13. **Harbor Commission**-The commission have been working on revisions to the Harbor lease extension and will be meeting again on March 23<sup>rd</sup> to finalize these revisions. Toni asked about a map defining the parameters of the beach and the harbor for the Beach committee. Roy mentioned that the Railroad is going to be taking down the building along the Railroad by the beach area, which may free up additional room for the village. There was some discussion on this, and Roy recommended that someone reach out to the Railroad for more information.
14. **Zoning administrator's Report**-Report in packet, Roy joined via zoom.
15. **Planning Commission**-
  - a. Approval of sign request from Mike Lesmeister for Soaring Eagle Hot Air Balloon Museum at 211 Oakwood St. **Motion** by Mike to approve the sign with no lighting "at this time". **Second** by Toni, all ayes, motion passed.
  - b. Mr. Oberzut has submitted a revised plan for his garage at 407 Prairie St. Roy will be issuing a LUCR permit and recommended a formal letter be sent from the village for the removal of the concrete apron in the alley right-of-way.
16. **Emergency Government Committee**- Discussed briefly the Flood forecast and the potential need of emergency procedures. The March 17<sup>th</sup> meeting was rescheduled for March 24<sup>th</sup> at 9:00am. No action required at this time.
17. **Public Comments**-Anne Murray expressed concerns over safety once the Railroad buildings are removed by the beach, asking about the possibility of a fence.
18. **Set Next Meeting Date**-April 10<sup>th</sup> at 7:00pm
19. **Closed Session**-**Motion** by Randy to go to closed session at 8:22pm, as per SS19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, in investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require closed session. **Second** by Carrie
20. **Reconvene into Open Session**- **Motion** to reconvene into open session by Randy, **Second** by Pat. No Action required.
21. **Adjourn**- **Motion** to adjourn at 8:50pm by Shannon, **second** by Vicki, all ayes, motion passed.

Julie Wheeler/Clerk