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## ORDINANCE COMMITTEE MEETING

Village of Pepin Municipal Building  
Wednesday, March 30, 2022, at 4:00 pm

### MINUTES

1. Mike called the meeting to order at 4:00 pm.
2. **Roll Call** – Carrie Arens, Mike Michaud, Steve Westman, Pat Sandstrom, Goran Pesic. Absent: Drew Adams- Clerk. Also present: Roy Forsstrom- Zoning Administrator, and Jill DeFoe.
3. **Approve Meeting Minutes**
  - a. **Motion** by Steve to accept meeting minutes from March 9, 2022, **second** by Pat. All in favor, motion carried.
  - b. **Motion** by Mike to accept public hearing and meeting minutes from March 23, 2022, **second** by Goran. All in favor, motion carried.
4. **Discussion/Action on Proposed Ordinance Chapter 115 – Short Term Rental License Ordinance-** After the recent public hearing on Chapter 115, the draft was updated to reflect comments received.
  - In 115.01 language on Short Term rentals as businesses was expanded
  - In 115.03 language will be added pertaining to marketplace provider status change
  - In 115.04 language was added specifying fees are not refundable. Also added in the cost for a preliminary review
  - In 115.05 responsibilities of the Zoning Administrator were altered. Also changed language in the last two paragraphs pertaining to the Planning Commission preliminary review process
  - 115.06 (b) now contains language pertaining to insurance coverage provided by a marketplace provider
  - In 115.08 language stating a license could be revoked for not using the property as a short term rental unit has been removed
  - Work will continue on 115.10 along with the creation of a resolution
  - Work will continue on 115.99 after checking with Village attorney
5. **Committee Review and Development of Ordinances on the Work Priorities List-** Mike will continue to work on Fire Prevention Ordinance, Mike and Roy will continue to work on Sign Ordinance revisions, Goran will continue to work on a Sewer Ordinance, and Mike will continue work on a tree ordinance.
6. **Set Next Meeting Date** – Next meeting set for April 6<sup>th</sup> at 4:00 pm.
7. **Adjourn-** **Motion** by Carrie to adjourn, **second** by Steve. All in favor, meeting adjourned.

Drew Adams, Clerk