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VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building
Monday April 14th, 2025, at 7:00pm

MINUTES -

1. **Call Meeting to Order-**Randy Kallstrom called the meeting to order at 7:00 PM
2. **Roll Call-** Randy Kallstrom, Mike Michaud, Shannon Van Allen, Kelsey Gilmore, Vicki Kosok, & Pat Sandstrom were all present. Toni Raethke was absent. Others present were Julie Wheeler, Tracy Rundquist, Jon Seifert, Jeff Heit, Jesse Van Alstine, & Adam Baader.
3. **Public Comments** – As this meeting was the last one for Toni Raethke, Randy wanted to Thank Toni for her four years of service on the Village Board. Randy thanked all the election workers and Julie for running another election without issues, and Bea Newcomb for the delicious cookies. On behalf of the village & streets, Ranndy gave a big shout out to Greg Sandstrom for voluntarily cleaning up/shoveling and other things. His efforts do not go unnoticed and are appreciated very much. The Village clerk also commented that a lot of the election help is volunteered and very appreciated. Randy then congratulated Pat Sandstrom & Mike Michaud for being re-elected, and Brittany Dondlinger for being elected to the Board. Steve Westman asked when Brittany would get sworn in. That would be at the Reorganizational meeting on April 28th @7:00 PM. Dan Fedie asked about the agenda item from last month, under the clerk's report item B, a new variance request form for approval. He said that the phone number on there was a 651-Wabasha number and stated he didn't understand why they needed to change the form. But if the village is going to stay with this new form, they should remove that Wabasha number. (After the meeting was over, the clerk checked into this phone number, and it is not a Wabasha number it is the zoning administrator's cell phone number) The form was created as the current staff was unable to find any such form. The new form was approved by the board at last month's meeting. Another item Dan brought up was agenda item number 12. He made a suggested addition to the planning commission's recommendation to the board for the variance request on the current agenda.
4. **Clerk's Report-** Approval of March 10, 2025, meeting minutes. Pat made a motion to approve March 10, 2025, minutes. Second by Vicki. All ayes, motion approved.

5. **Treasurer's Report-** Approval of Treasurer's Report. Shannon made a motion to approve the treasurer's report as presented. Second by Kelsey. All ayes, motion approved.

6. **Police Report**- The report was provided in the packet. Other than the report Jesse said that there have been issues with trespassing on the lake front. Jon is going to look into State and Federal waterway laws and let the zoning administrator know what he finds out.

7. **Ambulance Report-** No one was present from the ambulance. The report was provided in the packet.

8. **Fire Department Report-** Chief Baader presented the board with copies of text and paperwork from their DSPS audit. The audit was a follow up to a failed audit. The auditor noticed things have greatly improved, and as long as the department keeps doing what they are doing they should have no problem passing next year. They will be audited again next year at this time. -The fire dept. with Jesse as the project lead, is working with Lexipol to update and get all of the Departments Policies, S.O. G's & Bylaws in order. -The old rescue truck and Ladder Truck will be put up on auction this week. -There will be training that is open to the public in the park this Thursday April 17th. They will be going over proper hose techniques and other things. -The firefighter 1 training is finally getting organized for August. -The second portion of Driver/Operator training will be in May. -Adam has completed a Short-term rental inspection for a potential new Vacation Rental and will be starting to conduct annual inspections for the STR renewals.

9. **Attorney's Report-**Jon consulted with board members and the Village president regarding short term rental matters, ordinance enforcement regarding nuisances, and sewage plant issues and opportunities to meet requirements for the plant.

10. **Zoning Administrator's Report-**Jeff went over his report that was provided in the packet. Dan Fedie had questions about the annual LUCR report.

11. **Ordinance Committee -** Discussion/Action on proposed changes to Chapter 72.55-72.59, regarding Off Road Vehicles. Jesse had brought to the committee's attention that the ATV/UTV ordinance 72.55-72.59 was out of sync with the county and State. So, the ordinance committee made changes to the ordinance to be consistent with the County & State and make it easier to enforce. After some discussion, Mike made a motion to accept the changes to CH.72.55-72.59 as indicated with the red lines and the addition of 72.99. Second by Shannon. All Ayes, motion approved.

12. **Planning Commission-**Discussion/Action regarding the request for an area variance to rear setback requirements for an addition to an existing garage located at 502 Dunn St. Darrin Thompson gave a brief explanation of his request for a variance. After some discussion Mike made a motion to adopt the decision of the planning commission to grant a variance for an in-line extension to the existing non-compliant

garage building, 26 Ft. to the north, for a storage shelter and with both east and west sides open. Second by Pat. All ayes, motion approved.

13. **Public Comments-**Steve Westman made a comment that the people walking on the lake front should not be a Village issue, but a property owner issue. - Adam Baader mentioned to the board that he is looking into Jr. Fire Fighter recruitment through the college in Eau Claire. -Kevin Sandwick asked if there was any update as to when Pember would be coming to finish the dock installation. Randy said that Pember should be here Friday April 18th, or next week (April 21-25th).

14. **Set next meeting date-**The next regular board meeting will be May 12th, 2025, at 7:00PM. The clerk reminded the board that the reorganizational meeting is at 7:00PM on April 28th.

15. **Closed Session**- Kelsey made a motion to go into closed session Per SS 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility & Per SS19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Second by Pat. All ayes, the meeting went into closed session.

16. **Reconvene to open session-** Discussion/Action on closed Session. - Motion to close the closed session was made by Randy. Second by Vicki. All ayes, motion approved. motion to reconvene into open session was made by Randy. Second by Pat. All ayes, the meeting went back into open session. There was no action taken on the closed session items.

17. **Adjourn-**Motion was made by Shannon to adjourn. Second by Kelsey. All Ayes, meeting adjourned.

Julie Wheeler-Clerk