

Approved: 05/07/2024

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**"Equal opportunity Provider & Employer"**

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## **PLANNING COMMISSION MEETING**

Village of Pepin Municipal Building

Tuesday April 16, 2024, at 6:00 pm

### **MINUTES**

1. **Call meeting to order** – Randy Kallstrom called the meeting to order at 6 pm.
2. **Roll call** – Members present were Randy Kallstrom, Mike Michaud, Tom Latane, Dan Fedie, Toni Raethke, Jeff Heit. Also present was Ashlin Tulip.
3. **Approve Meeting Minutes** – Dan Fedie made a motion to approve the meeting minutes from 01/16/24. Motion seconded by Tom Latane. Motion passes.
4. **Sign Requests-**

#### **A.) Discussion/Action on request by Ashlin Tulip for multiple signs at 415 Third St.**

There was initial discussion regarding the lot dimensions and whether this was connected to the Pepin Bistro Business. There was a discussion about the fact that there were already signs approved at this address for the Pepin Bistro business. Ashlin clarified that she is operating as an independent LLC business named Pepin Shed Sales. A separate business from the Pepin Bistro and is operating the shed business here as a Dealer for Old Hickory Sheds company at the request of and approval from the property owner Denay Kelly.

Mike Michaud referenced our ordinance Chapter 151.003 (B)(1)(j) where in it states that the purpose and intent of our ordinances is to preserve and promote the beauty of the community. He suggested that this should be a consideration in our discussions on this request.

Randy asked about the intent regarding the number of sheds at this location and how many would there be and where they would be placed. Ashlin stated that they have seven sheds in two rows there now, and they intend to bring in two more sheds to be placed in the same two rows. Randy referenced Chapter 151.003 (B)(1)(e) which says our purpose and intent is also to prevent overcrowding. Mike Michaud was curious about how many sheds they had requested in the previously approved LUCR to put the sheds there. We do not have that document in front of us and do not know what the intent was as

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stated in that LUCR. Dan Fedie expressed concerns that the LUCR was only partially filled out. At least the box that indicates the request is for signage was checked. Dan stated that most of the information required on page two is not there, including no description of the project.

Toni Raethke stated that she was not sure we could act on this request since we are missing so much information. Mike said we don't know how many signs there will be, or how many sheds will be there. Ashlin indicated she would have two big signs on the two sheds closest to the highway and then other signs on the other sheds. Randy stated that it is unclear whether this request is for two signs or twenty. Tom Latane suggest we could limit the signs on the outside of the sheds to 32 Sq ft. Toni suggested we could limit the approval to one sign not more than 4 ft by 6 ft and request the incomplete information on the LUCR form be provided. Dan Fedie quoted the Sign Ordinance CH 151.060(C)(1)(a) which allows "Signs that are flat on the shed with a maximum of 32 square feet per sign per business." Tom said just because the word "signs" is plural doesn't mean they can have as many signs as they want. Mike said it would be helpful for us to know which shed the sign or signs are to go on, and where the shed sits on the property, we could restrict which sheds get the signs on them. We have never approved a sign where we do not know where it is going to go.

Tom Latane made a motion that we recommend approval of signs for Denay Kelly for any number of signs that are flat on the shed for the utility sheds for sale at 415 third street, with a combined total square footage not to exceed 32 sq ft. Toni Raethke seconded the motion. Motion passes 5-0.

#### **B.) Discussion /Action on request by Greg Holz for signs at N1000 County Rd. CC.**

Jeff Heit said the request is for a new freestanding sign to replace an existing sign that is in a different location from the proposed sign. The new sign would be oriented perpendicular to the highway.

Mike referenced CH 151.060C(1)(6) which allows freestanding signs up to 24 sq ft when the shed is set back 20 ft from the lot line. The shed meets that requirement. The sign also meets the size requirements. Dan Fedie stated that past practice has been to not double count both sides of the sign when calculating the square feet because you can only see one side at a time. There was discussion about the width of the road Right of Way. Mike made a motion to approve the sign request since it is in conformance with our ordinance, with the added qualification that the sign not be placed in the road right of way. Tom Latane seconded the motion. Motion passes 5-0.

5. **Set next meeting date** – The next meeting date is to be determined.

6. **Adjourn** – Mike Made a motion to adjourn, Toni seconded the motion. Motion passes.

Mike Michaud