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VILLAGE OF PEPIN REORGANIZATIONAL MEETING

Village of Pepin Municipal Building

Thursday, April 27, 2023, at 7:00pm

MINUTES

1. **Call meeting to order.**
2. **Swearing in of Elected Officers**-Randy Kallstrom, Mike Michaud, Pat Sandstrom, and Toni Raethke Sworn in and all recited their Oath of Office.
3. **Roll Call**-Present-Randy Kallstrom, Toni Raethke, Mike Michaud, Shannon Van Allen, Pat Sandstrom, Vicki Kosok, Carrie Arens. Others Present-Jon Seifert, Roy Forsstrom, Julie Wheeler, and Tracy Rundquist.
4. **Clerks Report**-**Motion by Carrie** to approve the April 10, 2023, Meeting Minutes, Pat **Second**, All Ayes, Motion passed.
5. **Treasurer's Report**-**Motion** by Shannon to approve the treasurers report as presented, Vickie **Second**, All Ayes, Motion passed.
6. **Clarification on Committee responsibilities**-Randy went over the list in the packet from the clerk and reiterated the importance of attendance and getting agenda items/minutes to the clerk in a timely manner.
7. **Committee Re-Organization and Appointments for 2023-2024-**
The Harbor commission will be appointed at the Board meeting on May 9th.
Committee Appointees are,
 - **Board of Review**-Randy Kallstrom, Vicki Kosok, Julie Wheeler, Adam Kremer-Assessor
 - **Beach**-Toni Raethke, Tina Cook
 - **Boat Landing**-Randy Kallstrom, Steve Westman, Steve Jensen, Aaron Kallstrom
 - **Building, Property, & Parks**-Randy Kallstrom, Shannon Van Allen, Mike Michaud, Greg Sandstrom, Dan Van Allen, Aaron Kallstrom
 - **Comp Plan Smart Growth**-Toni Raethke, Tom Latane, Randy Kallstrom, Roni Evans, Mike Michaud, Roy Forsstrom (NV)
 - **Emergency government**-Jesse Van Alstine, Dustin Gold, Tina Cook, Aaron Kallstrom, Mike Michaud, Ted Johnson
 - **Extraterritorial**-This committee was eliminated.
 - **Finance**-Randy Kallstrom, Shannon Van Allen, Toni Raethke, John Hurtle, Greg Sandstrom, Tracy Rundquist
 - **Harbor Commission**-Randy Kallstrom, Steve Westman, Dan Fedie, Ted Johnson, Jeremy Marcks, Dennis Bennish (NV)

- **Ordinance**-Mike Michaud, Pat Sandstrom, Carrie Arens, Dan Fedie, Sue Fedie, Julie Wheeler (NV)
- **Personnel**-Pat Sandstrom, Shannon Van Allen, Carrie Arens
- **Planning Commission**-Randy Kallstrom, Mike Michaud, Toni Raethke, Dan Fedie, Tom Latane, Roy Forsstrom
- **Streets & Sidewalks**-Randy Kallstrom, Vicki Kosok, Mike Michaud, Steve Westman, Paul Riesgraf, Aaron Kallstrom
- **TIF**-Toni Raethke, Mike Michaud, Pat Sandstrom, Jeremy Marcks, Sue Fedie, Jon Seifert
- **Utilities**-Mike Michaud, Toni Raethke, Randy Kallstrom, John Hurtley, Dan Van Allen, Mike Schultz (NV)

8. **Planning Commission**-Discussion/Action on Sign requests Pepin Bistro, at 413 3rd St, and Rusty Peddler, at 107 3rd St.
 - Roy recommended that the Board approve the sign request for the Pepin Bistro as submitted. **Motion** by Mike to Approve, **second** by Toni, all Ayes, Motion approved.
 - Roy recommended that the Rusty Peddler Sign request be denied due to his findings listed. **Motion** by Toni to deny, **Second** by Mike, 6 Ayes, 1 no-Carrie, motion approved.
9. **TIF Committee**-Toni updated the board of some ideas/plans for this summer to try to educate and communicate with local business owners about what TIF can potentially do for them. She also put on the Boards radar that TIF 3(dist. 3) will be ending in about 3 years so they should start planning where this Money will be allocated.
10. **HWY 35 Crosswalks/Radar Signs**-Discussion/Action- There was discussion about the proposed traffic/pedestrian sign quotes provided in the packets. **Motion** by Mike to grant permission to order the two (2) push-button flashing light pedestrian signs and one (1) lighted radar speed sign and start the process to use TID funds to purchase these signs with the stipulation not to exceed \$20,000. **Second** by Pat, All Ayes, Motion passed.
11. **Closed Session**-**Motion** by Randy to go to closed session as per SS19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, in investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require closed session at 7:50PM, **Second** by Toni. The Board went into closed session. **Motion** by Pat to close closed session, **Second** by Carrie. All Ayes, motion passed.
12. **Reconvene into Open Session**-**Motion** by Pat to Reconvene into Open Session, **second** by Vicki, all Ayes, motion passed. The Board reconvened into open session. Discussion/Action- **Motion** made by Mike that the Village enter an offer to purchase the property discussed in closed session located at 207 Lake St for \$57,500.00 with various closing costs to be absorbed by the Village as negotiated with the owners and the purchase will be funded using funds from Tax Incremental Funds money. **Second** by Toni. A roll call vote was required, so on this motion, Pat-yes, Vicki-yes, Carrie-yes, Shannon-yes, Mike-yes, Toni-yes, Randy-yes. Motion passed.

13. **Set Next Meeting Date**-Conflict with May 8th, School concert. The Board meeting has been moved to Tuesday May 9th at 7:00PM.

14. **Adjourn-Motion** by Shannon at 8:15PM to adjourn, **Second** by Pat. All Ayes, meeting adjourned.

Julie Wheeler -Clerk