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VILLAGE OF PEPIN REORGANIZATIONAL MEETING

Village of Pepin Municipal Building

Tuesday, April 30, 2024, at 7:00pm

MINUTES

1. **Call meeting to order**-Randy called the meeting to order at 7:00pm.
2. **Swearing in of Elected Officers**-Julie explained that Kelsey Gilmore was sworn in on April 17th due to not being able to attend in person. Shannon VanAllen and Vicki Kosok were sworn in and signed their Oath of office.
3. **Roll Call**-Randy Kallstrom, Mike Michaud, Toni Raethke (via zoom), Shannon Van Allen, Kelsey Gilmore (via zoom), Vicki Kosok, and Pat Sandstrom were all present. Others present were Jeff Heit, Julie Wheeler, Tracy Rundquist & Jesse Van Alstine.
4. **Clerks Report**-Approval of April 04.08.2024, meeting minutes. 04.08.2024 minutes were presented to the board. Pat made a **motion** to approve the April 8th meeting minutes. **Second** by Vicki. All ayes, motion approved.
5. **Treasurer's Report**-The treasurer's report was presented to the board. Shannon made a **motion** to approve the treasurer's report as presented. **Second** by Pat. All ayes, Motion approved.
6. **Pepin Peppies**- Flags of Valor in the Park. Discussion/Action. Pat Sandstrom spoke on behalf of the Pepin Peppies stating that they would like to place Flags of Valor in the Park and some other locations such as in front of businesses. They would like this to potentially coincide with Pepin Days on August 10th. So, flags would be up from the 9th through the 11th. People would be able to purchase cards in memory of someone to hang on display with the Flags. After some discussion, Randy made a **motion** to allow the Peppies to have the flags of valor in the park. **Second** by Vicki. All ayes, motion approved.
7. **Boat Landing**-Discussion/action on construction bids received for the boat landing. Randy gave a brief explanation on the process we have been through for construction of the boat ramp. We are now at the point of choosing a contractor. The village received two bids, one from Pember for \$286,539.55. And the second from Radtke for \$383,008.25. There will need to be some finance meetings etc. to figure out all the funding. After some discussion, Randy made a **motion** to accept Pember's bid of \$286,539.55 to construct the boat launch. **Second** by Toni. Motion passed with a roll call vote of 7 yes, 0 no. ***Also**, a special thank you to the Tourism Commission Donation, The Campground fundraiser donation put on by Mel Schoeder, and Mel Schoeder & Kris Schlosser donation in memory of Ron Schlosser.

8. **Planning Commission-** Sign requests discussion/action.

The first sign request was from Greg Holz, Great River Apartments on County Rd. CC. The request is for a freestanding sign to replace an existing sign that is in a different location from the proposed sign. The recommendation from the planning commission was to approve the sign request with the added stipulation that the sign not be placed in the road right of way. After some discussion, a **motion** was made by Pat to approve the Great River Apartment signage. **Second** by Kelsey. All ayes, Motion approved.

The second sign request was from Ashlin Tulip, Pepin Buildings. The request was for multiple signs to be placed on the sheds that are for sale at 415 Third Street. Jeff stated that the planning commission recommended approval of multiple signs up to 32 square feet max of all multiple signs, and that we have received a letter from Ashlin contesting their decision. Ashlin Tulip and Mary Pellegrom presented their grievance with this decision. Mike Michaud gave a little more background on the planning commission meeting and their decision. There was a lot of discussion on the sign ordinance and differing opinions on how to interpret that ordinance. The zoning administrator's opinion is that her request falls within the ordinance. After more discussion, Mike made a **motion** to allow two groups of signs with a total of 32 square feet in each group. And to be placed on the two sheds that are closest to the highway. **Second** by Vicki. 6 ayes and 1 apposed. Motion approved.

9. **Clarification on Committee responsibilities-** Randy went over the committee responsibilities in the packet from the clerk and reiterated the importance of attendance and getting agenda items/minutes to the clerk in a timely manner. Also, annual attendance needs to be turned in by the chair of each committee.

10. **Committee Re-Organization and Appointments for 2024-2025-**

The Tourism commission will be appointed at the Board meeting on May 13th.
Committee Appointees are,

- **Board of Review**-Randy Kallstrom, Vicki Kosok, Julie Wheeler, Adam Kremer-Assessor
- **Beach**-Toni Raethke, Dan Fedie, Steve Westman, Jesse Van Alstine, Vicki Kosok
- **Boat Landing**-Randy Kallstrom, Steve Westman, John Hurtley, Kevin Sandwick, Vicki Kosok, Aaron Kallstrom (NV)
- **Building, Property, & Parks**-Randy Kallstrom, Shannon Van Allen, Mike Michaud, Greg Sandstrom, Dan Van Allen, Aaron Kallstrom (NV)
- **Comp Plan Smart Growth**-Toni Raethke, Tom Latane, Randy Kallstrom, Roni Evans, Mike Michaud, Jeff Heit (NV)
- **Emergency government**-Jesse Van Alstine, Dustin Gold, Tina Cook, Aaron Kallstrom, Randy Kallstrom, Ted Johnson
- **Finance**-Randy Kallstrom, Shannon Van Allen, Toni Raethke, John Hurtley, Greg Sandstrom, Tracy Rundquist (NV)
- **Harbor Commission**-Randy Kallstrom, Steve Westman, John Hurtley, Dan Fedie, Ted Johnson, Jeremy Marcks, Dennis Bennish (NV)
- **Ordinance**-Mike Michaud, Toni Raethke, Kelsey Gilmore, Dan Fedie, John Hurtley, Julie Wheeler (NV)
- **Personnel**-Pat Sandstrom, Shannon Van Allen, Vicki Kosok

- **Planning Commission**-Randy Kallstrom, Mike Michaud, Pat Sandstrom, Dan Fedie, Tom Latane, Kevin Sandwick, Jeff Heit
- **Streets & Sidewalks**-Randy Kallstrom, Vicki Kosok, Shannon Van Allen, Steve Westman, Paul Riesgraf, Aaron Kallstrom (NV)
- **TIF**-Toni Raethke, Kelsey Gilmore, Pat Sandstrom, Jeremy Marcks, Sue Fedie, Jon Seifert
- **Utilities**-Mike Michaud, Toni Raethke, Kelsey Gilmore, John Hurtley, Dan Van Allen, Mike Schultz (NV)

11. **Set Next Meeting Date**-Next meeting is May 13th at 7:00PM

12. **Adjourn-Motion** was made by Shannon to adjourn. **Second** by

Julie Wheeler -Clerk