

Personnel Committee Meeting

Thursday May 6th 2021

Call to order at 4 pm

Roll call: Vicki Kosok, Carrie Arens, absent Shannon Van Allen

Vicki made a motion to approve meeting minutes Carrie second

Discussion was held on the updating of the employee handbook suggestions were made on where to add a word and take a word out. Carrie will continue to work on updating. Vicki made a motion to table the handbook Carrie second.

Discussion was held on the code of ethics that had minimal changes, changed words like city to village and changed reporting issues from the finance committee and moved it to personnel where issues should be reported to.

Discussion was held on comp time for both the treasure and clerk.

Vicki made a motion to bring the question before the board, second by Carrie

Vicki made a motion to adjourn Carrie second.

Carrie Arens  
Chairperson