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ORDINANCE COMMITTEE MEETING

Village of Pepin Municipal Building

Tuesday, May 18, 2021 at 5:00pm

MINUTES

1. Chairperson Carrie Arens called the meeting to order at 5:00pm
2. **Roll Call** – Carrie Arens, Danny Kircher, Goran Pesic and Mike Michaud
 - **Absent** – Pat Sandstrom and Misty Rustad
 - **Guests** – Roy Forsstrom and Jill Defoe
3. **Meeting Minutes for approval**
 - 04/12/21 – **Motion** – Danny made a motion to approve, 2nd by Mike, all in favor, motion carried.
 - 04/19/21 - **Motion** – Mike made a motion to approve, 2nd by Goran, all in favor, motion carried.
4. **Fees** - Discussion was held on fees, including parking tickets, zoning fees, and copy and record fees. This discussion was tabled for another night.
5. **Vacation Rental Ordinance.** A detailed discussion was held by all in attendance.
 - Wording changes were recommended.
 - Research into the proper wording to include the campground.
 - Property manager was changed to host representative.
 - Responding time for Host Rep was changed to 30 min.
 - Detailed discussion was held on insurance and will need more research.
 - Discussion was held on license applications, suggested to add one application per state license.
 - Look into a time frame of when the applicant applies until they could receive the license and/or if they can start renting before the VR has the license in hand.
 - **Fees** - A line was added stating that all fees are non-refundable.
 - The revocation of license portion will need updates as to not limit to only the 5 bullet points with the addition of a 6th failure to follow Village ordinances.
 - Ordinances that are already in effect will go into a cover letter and not on the ordinance itself.
 - 10.99 fees to be added on the last line.
6. **Boat Landing Ordinance:** Discussion was held on the ordinance draft
 - **Motion** - Mike made a motion to take the draft as written to an open hearing, 2nd by Goran, all in favor, motion carried.
7. **Motion:** Carrie made a motion to adjourn, 2nd by Mike, all in favor, meeting adjourned.

Misty Rustad
Clerk

*Notes for meeting minutes were taken by Chairperson Carrie Arens