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## Planning Commission Meeting

Village of Pepin Municipal Building

Thursday, May 20, 2021 at 4:00pm

### MINUTES

1. Chairperson Randy Kallstrom called the meeting to order at 4:09pm
2. **Roll Call** – Randy Kallstrom, Mike Michaud, Toni Raethke, Tom Latane, Mike Schultz, Roy Forsstrom, and Misty Rustad (*clerk*)
  - **Guest** – Kim Seipel
3. **Meeting Minutes 03/15/21** – **Motion**: Mike M made a motion to approve the minutes, 2<sup>nd</sup> by Randy, all in favor, motion carried.
4. **Perry Dentist Office Sign at 715 3rd St** - Zoning administrator recommended to the committee to approve the sign.
  - **Motion**: Tom made a motion to approve the sign, 2<sup>nd</sup> by Toni, all in favor, motion carried.
5. **Sign Ordinance** - Discussion on current sign ordinance that was written back in 1984 and that it is cumbersome and hard to understand.
  - Would like the Planning Commission to review and make some changes.
  - Possible additions/changes: Flag signs, lights for signs, election signs, temporary signs, and approval process.
  - Suggestion from Kim Seipel to speak to business owners when working on the wording for the ordinance and businesses would like to see the approval process simplified.
  - Zoning Admin suggested getting feedback from the public and businesses.
  - Village Attorney suggested taking a “light handed” approach to signs until the ordinance has been reviewed and rewritten.
  - Would like to possibly see the sign first to make sure it is conducive to the Village.
  - **Motion**: Tom made a motion to review the sign ordinance and come up with a draft with updates/changes, 2<sup>nd</sup> by Toni, all in favor, motion carried.
6. **Comprehensive Plan Committee Update** – A plan on how the Village should progress in the next 5, 10, 20 years. The Committee does have something in the works to bring to the Planning Commission. They would like some feedback from the Planning Commission and the public on their documents to get a feeling if the Committee is headed in the right direction.
7. **Next Meeting Date** – Thursday, June 10, 2021 at 4pm.
8. **Adjourn - Motion**: Randy made a motion to adjourn, 2<sup>nd</sup> by Toni, all in favor, meeting adjourned at 5pm.

Misty Rustad – Clerk

**Posted:**

Village of Pepin Website  
VOP Notice Board  
Bank of Alma  
Pepin Post Office  
 Approved