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Village of PEPIN WISCONSIN
Birthsite of Laura Ingalls Wilder

"Equal Opportunity Provider & Employer"
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VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building
Monday June 9th, 2025, at 7:00pm

MINUTES -

1. **Call Meeting to Order-**Randy called the meeting to order at 7:00PM.
2. **Roll Call-**Randy Kallstrom, Mike Michaud, Brittany Dondlinger, Shannon Van Allen, Kelsey Gilmore, Vicki Kosok, & Pat Sandstrom were all present. Others were, Julie Wheeler Tracy Rundquist, Jon Seifert, Jeff Heit, Jesse Van Alstine, & Adam Baader.
3. **Public Comments** – There were no public comments.
4. **Committees-** Fill & approve any vacant committee positions and changes to the Harbor Commission. Clarification on Committee terms. Toni Raethke was appointed to the Buildings, Property, & Parks committee opening, and the clerk spent a lot of time digging into the terms for the Harbor Commission per Dan Fedie's request. Julie presented her findings to the board and a new committee list for approval. The terms of each member of the commission have been indicated on the list. A **motion** was made by Mike Michaud to approve the committee list as presented today dated; 6/9/2025 with the appointment of Toni Raethke to the Buildings, Property, Parks committee, and to the updated list of term assignments, and on the Dan Fedie appointment on the Harbor commission. **Second** by Vicki. All ayes, motion approved.
5. **Clerk's Report-** Approval of 05.27.2025 meeting minutes. **Motion** was made by Vicki to approve the meeting minutes from May 27th, 2025. **Second** by Pat. All ayes, motion approved.
6. **Treasurer's Report-** Approval of Treasurer's report. Mike made a **motion** to approve the treasurer's report as presented. **Second** by Brittany. All ayes, motion approved.
7. **Pepin Peppies-** Discussion/Action on **a)** the use of 207 Lake St. for Pepin Days-
   b) Waiving the parking fees during the Fishing contest.
   c) Waiving the fees for Food trucks.
   d) Closing the street again for the event.

   Sue Van Alstine addressed the board on behalf of the Pepin Peppies and explained that they were asking for permission again to host Pepin days on August 16th from 11:00am -11:00pm at 207 Lake St. This year they will be hosting a live fishing contest from 6:00am -12:00 noon. They would like the board to waive the parking fees at the boat launch during the fishing contest and waive the village vendor fees for the event. The groups involved have obtained all the proper insurance etc. for the event. They would also like permission to close down the street again for the event. The flags of Valor will also be going on that weekend; they will keep the board updated as the planning progresses. After some discussion, **Motion** was made by Shannon to waive the boat launch parking fees for the fishing contest. **Second** by Pat All ayes, Motion approved. **Motion** was made by Mike to waive the village food truck fees for the vendors with the caveat that they still need to fill out the form and provide proper licensing. **Second** by Brittany. All ayes, motion approved. **Motion** was made by Randy to approve the use of 207 Lake St. for the event and to close the street for the day of the event. **Second** by Shannon. All ayes, motion approved.

8. **Library Report-**April 24, 2025, report, & Draft minutes regarding library board. The report& minutes were provided in the packet. No action.

9. **Police Report-**The report was provided in the packet. Jesse mentioned the new camera systems for his squad are installed and being used. It will take some time to get used to the new system. Also, Jesse mentioned that they have apprehended the culprit responsible for the break-ins to the boat launch pay station.

10. **Ambulance Report-**The report was provided in the packet, minus the call hours.

11. **Fire Department Report-**Chief Baader reiterated that there will be a fishing contest this year during the Pepin Days event sponsored by the fire dept. They will be calling it the "Steve Breitung Classic". It will be a rough fish contest. The contest will run from 6 am -12:00 noon. Weigh in will be at the 207 Lake St. Pepin Day event.
The fire dept. also partnered with the school's elementary art program and hosted an art contest. The winners of the contest will have their picture painted on the doors of the Fire Hall. They would like to make this an annual event.
June 21st will be their first annual Smash Burger fundraiser at the firehall from 4-6PM. E & S will be providing all supplies at cost. It will be a free will donation event.
There are 4 new applicants for the dept.
There was some discussion from the board regarding the art contest on whether it required any permits to do so. The board asked that he get back to the board on the 23rd regarding sizes etc.

12. **Attorney's Report-**Quiet month, Jon communicated with the clerk regarding committee membership.

13. **Zoning Administrator-**The report was presented in the packet. Jeff mentioned that there was a potential LUCR for Verizon regarding a cell tower that was discussed 10+ years ago.

14. **WWTP-**Discussion/Action on Resolution to submit CMAR Report. The CMAR report was provided to the board via email and one copy was present at the meeting for them to review if needed. Mike Michaud went over what the CMAR is and that this is an annual resolution and report that gets filed with the DNR. After some discussion,

Mike made a **motion** to approve and sign the CMAR resolution. **Second** by Vicki. All ayes, motion approved.

15. **Alcohol/Tobacco License Renewals-**Discussion/Action on renewals for 2025-2026- Eight (8) alcohol license renewals and 2 tobacco license renewals and 56 operator licenses were presented to the board for approval. All applicants filled out and returned all the proper paperwork/documentation and all renewals were publicly noticed. Two applicants missed the deadline, therefore there will be a special board meeting on the 23rd of June to approve those 2 businesses. After some discussion, Kelsey made a **motion** to approve alcohol and tobacco licenses as laid out it the packet**. Second** by Brittany. All ayes, motion approved.
16. **Public Comments-** No comments
17. **Set Next meeting Date-** Special Board meeting on June 23rd at 6:00PM. The regular Board meeting will be on July 14th at 7:00PM.
18. **Adjourn- Motion** to adjourn was made by Shannon. **Second** by Pat. All ayes, meeting adjourned.

Julie Wheeler-Clerk