



508 Second Street, P.O. Box 277, Pepin, WI, 54759, Phone 715-442-2461
Emails: clerk@pepinwisconsin.org and treasurer@pepinwisconsin.org

VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building
Monday, June 10th, 2024, at 7:00pm

MINUTES -

- 1. Call Meeting to Order**-Randy called the meeting to order at 7:00PM.
- 2. Roll Call**-Randy Kallstrom, Toni Raethke, Mike Michaud, Shannon VanAllen, Kelsey Gilmore, Vicki Kosok, and Pat Sandstrom were all present. Others present were, Julie Wheeler, Jeffrey Heit, and Jesse Van Alstine.
- 3. Committees**-Appointment and approval of Tourism, Beach Committee, Boat landing member openings and Harbor Commission addition or removal. **Discussion/Action-** Randy made a **motion** to appoint Katie Kujak to the Tourism Commission. **Second** by Pat. All ayes, motion approved.
Randy made a **motion** to appoint Vicki Kosok to the Beach Committee. **Second** by Toni. Six ayes, Vicki abstained, motion approved.
Randy made a **motion** to appoint Vicki Kosok to the Boat Landing Committee. **Second** by Shannon. Six ayes, Vicki abstained, motion approved.
After discussing the ordinance on the Harbor Commission, it was clearly stated that the commission would have five members. John Hurtle had expressed being willing to step down. So, Randy made a **motion** to remove John from the committee to bring the members to five. **Second** by Toni. All ayes, motion approved. More discussion started about the terms of the Harbor commission members. It was decided to table that conversation for another meeting.
- 4. Public Comments**-Katie Kujak was pleased to inform everyone that Villa Bellezza is welcoming the Lieutenant Governor Sara Rodriguez tomorrow (June 11th) at 3:00PM.
The clerk asked the board for their opinion on the boat launch daily permits. We have people that do not pay the full \$10.00. Is there a dollar amount that we forgive? Or do we pursue any underpayment. The board advised the clerk to monitor how often this occurs and go from there.
Mike asked about the high water and weather the launch should be closed until it drops, due to the barriers being under water. Something to keep an eye on, but the water should have peaked and be starting to drop now.
- 5. Clerk's Report-** **a)** Approval of 04.30.2024 meeting minutes-The **motion** was made by Kelsey to approve the April 30th minutes. **Second** by Vicki. All ayes, motion approved.
b) Approval of 05.13.2024 meeting minutes-The **motion** was made by Pat to approve the May 13th meeting minutes. **Second** by Vicki. All ayes, motion approved.

6. **Treasurer's Report-** The **motion** was made by Shannon to approve the treasurer's report as presented. **Second** by Pat. All ayes, motion approved.
7. **Susie Serene-Tiedke-**Memorial bench discussion/action. Susan Serene-Tiedke spoke on behalf of herself and family of Charles (Tom) Serene. The family would like the Boards permission to place a memorial bench in the village park in honor of him and his service to our country, EMS, Fire dept., and community. After hearing Susie out, Shannon made a **motion** to approve the family moving forward with the bench memorial. **Second** by Pat. All ayes, motion approved.
8. **Gunderson Health/St. Elizabeth's-**Discussion/Action on Sunscreen dispenser donation at the beach. Gunderson health/St. Elizabeth's is looking for village permission to place a Sunscreen dispenser at our beach location that their organization will install at no cost to the village and monitor throughout the summer and remove in the fall to help promote skin health. After some discussion, Toni made a **motion** to approve the sunscreen dispenser project. **Second** by Vicki. All ayes, motion approved. It was mentioned to have them collaborate with Toni Raethke and Dennis Benish on where to locate the dispenser.
9. **Police Report-** The Police report was provided in the packet. Jesse said it was a very busy May. Everything from not mowing to blowing yard waste into the street, nonregistration of vehicles, speeding through town etc. And June is starting out very busy as well.
10. **Ambulance Report-**The ambulance report was provided in the packet. Ginny Pawlak was available to answer questions. No questions.
11. **Fire Department Report-**Chief Dustin Gold was present to report in person. Membership has increased to 16 members-1 restricted light duty and a possible application for number17. He gave an equipment update. They are also looking into getting more radios, pagers, helmets & turnout gear to accommodate the new members. Dustin also went over some of the calls for May. They did have 2 Apple iPhone incidents. Dustin recommends that if anyone has automatic crash protection turned on, on their iPhone, be very careful if you drop it. Or just turn that off. The fire department has completed the State maintenance of effort (MOE) certification. Lexipol has been contracted to assist with updating the fire dept. policies. And annual short-term rental fire inspections are underway for the renewal period. Upcoming events are Vehicle extraction training in July, and LIW days pancake breakfast in Sept.
12. **Attorney's Report-**No report, Jon was not available for this meeting.
13. **Zoning administrator's Report-**Jeff issued 5 LUCR's for the month of May and was very busy with phone calls and emails. Upcoming is a possible variance request, along with a busy start to June with LUCR permits.
14. **Alcohol/Tobacco License Renewals-**Discussion/Action on renewals for 2024-2025. A list of alcohol license renewals was presented to the board along with all applications being present for them to review. After some discussion, Mike made a **motion** to approve all applicants for alcohol license renewals. **Second** by Shannon. All ayes, motion approved.

15. **Emergency Communication Systems**-Discussion/Action on contract renewal for siren. A contract renewal was presented to the board from Emergency Communications systems. The **motion** was made by Pat to approve the renewal with ECS. **Second** by Toni. All ayes, motion approved.

16. **Public Comments**-Pat Sandstrom wanted to mention that the Pepin days are moving forward for August 10th. The event may or may not include a fishing contest. The Pepin Peppies will be having the flags of valor that same weekend in the park. There will be more to come on how people can sign up for that. They will also be having volunteers to stand guard over the flags while they are up.

Dustin Gold asked who he should have people contact regarding short-term rentals and the process. He has received multiple inquiries from people interested in selling and buying short-term rentals. There seems to be some confusion about the process. Mike Michaud spoke up and said that they could contact him as the chairman of the Ordinance Commission. The question was asked if a short-term rental license transfers with the sale of the property. The answer is no, the license is not transferable. The license is issued to the property owner. It is only valid if they are the property owner. As for the purchaser, if the property is in a residential area, it needs a conditional use permit to become licensed. There needs to be a public hearing for that property in which all neighbors within 250ft. are notified, in case they any issues with the property continuing as a short-term rental. Such as noise or any other nuisance. Then the Planning commission reviews the application and requirements, parking, and occupancy to determine conditional use. If the hearing is held before the closing of the purchase, the conditional use would start when they have proven that they own the property.

Mary Pellegrom wanted to thank the board for appointing Katie Kujak to the Tourism Commission and thank Katie for accepting the appointment. She feels Katie will be a great addition. Mary also thanked Sue Fedie for doing such a wonderful job as the Chair of the Commission.

Mike Michaud mentioned that the planting of 9 trees in the park with a watering system has been completed as part of the Urban Forestry Grant.

17. **Set Next Meeting Date**-The next meeting will be July 8th at 7:00PM.

18. **Closed Session**-Toni made the **motion** to go into closed session as per State Statute 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." **Second** by Shannon. All ayes, the meeting went into closed session at 7:51PM. After Several Minutes The **Motion** was made by Pat to close the closed session. **Second** by Vicki. All ayes, closed session ended.

19. **Reconvene into Open Session**-The **motion** was made by Shannon to reconvene into open session. **Second** by Vicki. All ayes, meeting went back into open session.

20. **Discussion/Action on the item discussed in closed session**-Randy made a **motion** to add Jesse VanAlstine to the village health insurance plans. **Second** by Pat. All ayes, motion approved.
21. **Adjourn**-Toni made the motion to adjourn. Second by Pat. All ayes, meeting adjourned at 8:05PM.

Julie Wheeler, Clerk