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## ORDINANCE COMMITTEE MEETING

Village of Pepin Municipal Building

June 18, 2024, at 6:00 pm

### Minutes

1. **Call meeting to order**-Mike Michaud called the meeting to order at 6:00PM.
2. **Roll Call**-Mike Michaud, Toni Raethke, Kelsey Gilmore, Dan Fedie, John Hurtley, and Julie Wheeler were all present.
3. **Review and Approval of Minutes from June 4, 2024**-After some review, Dan Fedie made a **motion** to approve the 6-4-2024 minutes. **Second** by John Hurtley. All ayes, motion approved.
4. **Discussion of corner lots**-Dan Fedie stated that when he left as zoning administrator in 2017, he felt that the village needed to clarify corner lots. There is a definition in our current ordinance, but he feels it is not clear. Dan presented the committee with some documents to help with the clarification of corner lots. Being setbacks are different for corner lots, he wants to ensure that it is clear for the zoning administrator. Corner lots have 2 front setbacks, unlike a regular lot that has one. So, he would like the ordinance definition to reflect that. Mike thanked Dan for bringing this to the committee's attention and if he had any suggested language he could bring it to another meeting, and the committee could start working on this.
5. **Discussion/Action on Proposed Changes to Chapter 151.060 Sign Ordinance.** A copy of the sign ordinance was in the packet that was subject to the public hearing, so the committee can decide what to change after hearing the public's comments. After lots of discussion, suggested changes are as follows:

**Section (I) (I)** Change the word "below" to "in this Chapter".

**Section (II) (13)** add the word "intended" to the definition of Temporary signs.

**Section (III) (1)** Change to "Signs for a homebased business establishment not to exceed 20 square feet."

**Section (III) (5)** Changed to "Memorial signs, tablets, names of buildings, and date of erection affixed flat against a structure not to exceed 8square feet;"

**Section (III)** Add-(8) Temporary signs and directional signs for nonprofit organization functions, and other community events.

**Section (V)** Add-(13) Up to two portable directional off premises business signs

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not to exceed 8 square feet are allowed on private property during business hours for businesses located within 2 miles of the village limits.

**Section (IV)** Add-(6) Signs with flashing, strobing or exterior lighting will need Planning Commission approval.

Toni Made the **motion** to make these revisions and recommendations as drafted. **Second** by Kelsey. All ayes, motion approved.

6. **Discussion/Action on Proposed Changes to Ch 151.076 Land Use and Construction or Remodeling Permit; Application; Fees.** -The comment was made that we received a lot of pushbacks on the proposed changes at the public hearing. John Hurtley provided the committee with some research of other municipalities fees to compare to our proposed changes. After a lot of discussion, the changes were made as follows:  
**Section (B)(a)** Change the wording from Material to Projects with costs  
**Section (B)(c)** Remove the "and" after \$100.00  
**Section (B)(d)** Change to, "Projects from \$10,001-\$100,000 will have fees of \$300"  
**Section (B)(e)** Change to, "Projects over \$100,001 will have fees of \$500"  
**Section (C)** Remove "and the LUCR Fee will be doubled."

Toni made the **motion** to accept and present forward to the board the revisions discussed to Chapter 151.076. **Second** by Mike. All ayes, motion approved.

7. **Discussion/action on changes to Chapter 72**-Mike informed the committee that the need for changes to this Chapter were brought to our attention by Jesse (village PD). The State made changes therefore we need to sync our ordinance with those changes. Mike had Jesse look over the proposed changes and he approved of them. After some discussion, the **motion** was made by John to move this to a public hearing. **Second** by Toni. All ayes, motion approved.
8. **Set next meeting date**-Next meeting date TBD.
9. **Adjourn**- The **motion** was made by Mike to adjourn. **Second** by Toni. All ayes, meeting adjourned.

Mike Michaud