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## VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building  
Monday, July 11<sup>th</sup>, 2022, at 7:00 pm

### MINUTES

1. President Randy Kallstrom called the meeting to order at 7:00 pm.
2. **Roll Call-** Village President Randy Kallstrom, Village Board Members Shannon Van Allen, Vicki Kosok, Mike Michaud, Pat Sandstrom, Toni Raethke, and Carrie Arens.  
**Other-** Drew Adams- Clerk, Roy Forsstrom- Zoning Administrator, Larry Stahl, Dan & Sue Fedie, Paul Wurtz, Steve Westman, Debra Fisher, Dave & Edna Murray, John Hurtley, Wendy Kenworthy, and Steve Dove.
3. **Public Comments-**
  - Dan Fedie inquired about the repair of the "Welcome to Pepin" sign on the west end of the Village. PACC is working on the repair.
  - Dave and Edna Murray of 410 Lake Street presented the board with some pictures showing how much the water pools right in front of their driveway/walkway.
  - Steve Dove took the opportunity to introduce everyone to Paul Wurtz, new owner of the Pickle Factory.
4. **Clerk's Report-**
  - a. **Motion** by Carrie to approve minutes from 5/26/2022 Ordinance Recodification public hearing and Board meeting, **second** by Vicki. All in favor, motion carried.
  - b. **Motion** by Pat to approve the minutes from the 6/13/2022 Board meeting, **second** by Carrie. All in favor, **motion** carried.
  - c. **Motion** by Pat to approve the minutes from the 6/27/2022 special Board meeting, **second** by Vicki. All in favor, motion carried.
5. **Treasurer's Report-** **Motion** by Shannon to approve the Treasurer's Report, **second** by Vicki. All in favor, motion carried.
6. **New Pickle Factory Owner Liquor License-** **Motion** by Randy to issue a liquor license to Paul S. Wurtz Enterprises, LLC dba The Pickle Factory, Paul Wurtz- agent, **second** by Toni. All in favor, motion carried.
7. **Tourism Commission Update-** Sue Fedie, Tourism Commission Chair, shared the following updates:
  - Up to \$11,000.00 will go toward the replacement of the grinder at the fish cleaning station
  - The Outdoor Channel show "Fishing University" is going to film an episode on Lake Pepin in September, and the production is looking for a host. There is a \$7,500.00

hosting fee, with lodging and some meals needing to be provided for the crew. The Commission thought it was a great way to promote Pepin, and they have paid the fee and signed a contract to host. The Stockholm Area Merchants Association has agreed to share in the fee, and the Sportsmen's Club will be invited to contribute as well. The program will air next year and is to be syndicated 9 times. The production team will also be teaming with local conservation professionals in putting together a presentation for the school district students promoting careers in wildlife and conservation.

- The Commission has been approached about helping with The Annual Women's Weekend, sponsored by The Stockholm Area Merchants Association. It will be held the first weekend of November.
- Commission is also hoping to put on an open house at some point for local merchants and citizens so they can share more information about who they are and what they are doing.

Commission has been busy since they formed. They have written a mission statement, have been working on a contract for partnering with Tourism Entities, and after being tasked with operating the Tourism Grant Program by The Village Board they have created an application and guidelines for those seeking use of funds.

8. **Police Report-** Jesse and the Police Department office have kept busy with summertime traffic stops, keeping an eye on the parking situation at the boat landing, and updating Village Ordinances in their computer system.
9. **Ambulance Report-** Financial reports and an email update from Tina were provided to the Board.
10. **Zoning Administrator's Report-** Roy has kept busy with calls from residents. There have only been 2 LUCR permits approved over the last month, and he has received 6 applications recently. He's updating his list of known vacation rentals as he discovers them and has kept busy going through applications for the short-term rental licenses.
11. **Attorney's Report-** Jon has been preparing responses after receiving inquiries on ordinance enforcement, meeting with Randy regularly, and communicating with various Board members on the projects they have been working on.
12. **Ordinance Committee Update-**
  - a. **Motion** by Toni to not change the current ordinance for Sportsman's Landing Chapter 93.40, **second** by Carrie. All in favor, motion carried. **Motion** by Mike to refer the idea of working on a handicap parking spot at Sportsman's Landing to the Street Committee, **second** by Toni. All in favor, motion carried.
  - b. Committee is still working out what to include in the Village sign ordinance.
  - c. Motion by Randy to have the Village Fire Chief conduct the fire inspections on the short-term rentals, second by Mike. All in favor, motion carried. **Motion** by Toni to pay Zoning Administrator a flat fee of \$500.00 per year to process the short-term rental applications, **second** by Pat. All in favor, motion carried.
13. **Utilities Committee Update-** After the recent Focus on Energy audit, new streetlights have been ordered to be installed by Backwoods Electric. Mike also shared some

information about how much propane has been used in Village-owned buildings, and what the cost has been to keep them heated. The Shop and Fire Department have old heaters that use high levels of propane, and the committee will be looking into measures that could be taken to save money. Lighting the library is also expensive due to old fixtures. Converting to LED lights would cost about \$3,000.00.

14. **Public Comments-** Steve Westman thanked Sue and the Tourism Commission. Roy commented how nicely the benches on the breakwater turned out. Dave Murray recommended the use of fringed plastic strips that you can drive through in driveway doors to help keep heat in the Village shop.
15. **Set Next Meeting Date-** Next meeting set for August 15, 2022. Meeting will be held a week later than usual to make things easier for election set-up on August 9<sup>th</sup>.
16. **Adjourn-** **Motion** by Randy to adjourn at 8:02 pm, **second** by Toni. All in favor, motion carried.

Drew Adams  
Clerk