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VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building

Monday August 14th, 2023, at 7:00pm

MINUTES-

1. **Call Meeting to Order**-Randy called the meeting to order at 7:00pm.
2. **Roll Call**-Randy Kallstrom, Toni Raethke (via zoom), Mike Michaud, Shannon Van Allen, Pat Sandstrom, Vicki Kosok, Carrie Arens, were all present. Others in attendance, Jon Seifert, Roy Forsstrom, Julie Wheeler, Jesse VanAlstine, & guest speakers, Susan Van Alstine & Tod Dolan.
3. **Public Comments**-Randy addressed an anonymous note for public comment left in the drop box.
4. **Clerk's Report**- Approval of 07.10.23 meeting minutes. **Motion** was made by Toni to approve the minutes from 07.10.2023. **Second** by Pat. All Ayes, motion approved.

Julie informed the Board that Propane Bid requests were sent out last week. Also, the code of ethics was provided to all committee members, board members and all staff/employees per the board's request at the July meeting.
5. **Treasurer's Report**- Approval of Treasurer's Report. **Motion** was made by Pat to approve the treasurer's report as presented. **Second** by Vicki. All Ayes, motion approved.
6. **Introduction of New Club**-Pat Sandstrom & Sue Van Alstine. Sue introduced a New Village Community Club to the board called "Pepin Peppie's." The new Community Club has just received their 501(c)(3) status and will be starting to introduce themselves publicly. The officers are Susan Van Alstine-President, Pat Sandstrom-Vice president, Debrah Fisher-Secretary, and Heidi Baader-Treasurer. The club's mission is to mobilize volunteers to participate in projects, events, and outreach activities that encourage community, camaraderie, and connect people of all ages. They will be set up at a booth for Laura Days to start getting their name out to the public and try to start recruiting members. The club mascot "Peppie" will also be making an appearance at the Laura Days parade. Memberships will run from Oct.1 to Sept. 30th annually. The cost will be \$75.00 for businesses, \$40.00 for individuals, and \$10.00 for students ages 14-18. They will hold monthly meetings to plan events and projects, and all members will have a vote. The club will have physical membership forms as well as website availability and will look to expand into some social media.

7. **Police Report**-The police report was included in the packet. Jesse informed the board that the new solar crosswalk signs are here, and the goal is to get the school location set up first before school starts. They also have an Active threat drill set up for Aug. 21st for staff at the school. The board asked Jesse to clarify a new item on the police report titled vacation rental.
8. **Ambulance Report**-The ambulance reports were included in the packet, no one was present for the ambulance to answer questions. Jesse mentioned that the ambulance service is still in need of EMT's and ambulance staff.
9. **Fire Department Report**-No report available, Chief Gold did ask the clerk to inform the board that he has been out of town and will provide a report next month. He has also been working on short-term rental fire inspections.
10. **Attorney's Report**-Nothing major to report. Continued work on ordinance enforcement matters and monitoring the potential litigation issues that involve the village. Meeting weekly with the village president to discuss said issues, and answering any questions the clerk may have.
11. **Zoning Administrator's Report**-The report was provided in the packet. Roy updated the board on the Oberzut non-compliance issue. Jon requested that Roy send a date of compliance report to him, so we can put this issue to rest. Roy also updated the board on the status of the short-term rental renewals, and the need to possibly address an applicant that is non-compliant.
12. **Boat Landing**-Discussion/Action regarding Pember Bid. A bid from Pember Companies Inc. to complete phase one of the boat landing project was provided to the board. **Motion** was made by Randy to approve the Pember bid of \$40,750.00. **Second** by Toni. All Ayes, motion approved.
13. **Ordinance Committee- 1)** Discussion/Action on Resolution for proposed changes to Chapter 153 Uniform Dwelling Code to adopt State Commercial Building Code requirements and provide for local building inspection of Commercially zoned properties including whether there should be a Village user fee for administration of inspections, submitting the proposed Ordinance changes to the state for approval, and establishing a start date for takeover of inspections. Tod Dolan from All Croix Inspections was available to speak and answer any questions. After some discussion a **motion** was made by Mike to adopt the revised version of the Chapter 153 Uniform Dwelling Code that will now be called "Building Code" to include the adoption of the State commercial building code and provide for local inspection of commercially zoned properties. Also, that the board set at a future date and with proper notice to the public of the actual effective date of the ordinance, which will be pending approval by the State and entering a contract for the inspection services. **Second** by Toni. All Ayes, motion approved.

2) Discussion on number and growth of Tourist Rooming House Licenses and possibility of Moratorium on New Licenses under Chapter 115 during ordinance update and revision.

There was lots of discussion on this matter. With no action required at this time, Mike suggested the ordinance committee put this on their agenda to do more research before any decisions can be made.

14. **Public Comments**-Some questions were answered about the 207 Lake St. property. There was also discussion about HBC possibly setting a pole near the Fire Hall soon, and discussion on a possible fiber optics grant in Pepin County. Also, some questions were answered regarding the pier and the 2nd phase of the boat landing project.
15. **Set Next meeting date**-Next meeting will be September 11, 2023, at 7:00pm.
16. **Adjourn-Motion** was made by Pat to adjourn. **Second** by Carrie. All Ayes, meeting adjourned at 8:41PM.

Julie Wheeler-Clerk