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VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building

Monday September 11th, 2023, at 7:00pm

AGENDA -

1. **Call Meeting to Order**-Randy called the meeting to order at 7:00PM.
2. **Roll Call**-Randy Kallstrom, Toni Raethke, Mike Michaud, Shannon Van Allen, Carrie Arens, Vicki Kosok, and Pat Sandstrom were all present. Others present; Julie Wheeler, Tracy Rundquist, Roy Forsstrom.
3. **Public Comments**-Randy took a minute to commend everyone that helped with Laura Days. Job well done and thank you to all involved. Shannon said they had record sales on the chicken dinners this year. Shannon also asked if we knew when the lighted crosswalk signs would be installed, because Wednesday night church will be starting Oct. 11th after school. So, it would be nice to have the one crossing the highway to the church up by then. Roy said he and Aaron would be working on that.
4. **Clerk's Report**- Approval of 07.10.23 meeting minutes. This item was disregarded. The 07.10.2023 minutes were already approved. The clerk put the wrong date to approve. We will approve the Aug. 14th Minutes along with Sept 11th at the October meeting.
5. **Treasurer's Report**- Approval of Treasurer's Report. Pat Sandstrom made the **motion** to approve the treasurers report. **Second** by Vicki Kosok. All Ayes, motion approved.
6. **Police Report**-The police report report was in the packet presented to the board. No one from the PD was available for questions.
7. **Ambulance Report**-The ambulance reports were in the packet presented to the board. No representative was available for questions.
8. **Fire Department Report**-Dustin Gold updated the board on the last 2 months' activity. There are 12 - active members and 1- inactive. He still has a goal of 15 active by the end of the year. Roof repairs are complete on the fire hall. They added an air conditioner to the office for it to be used as a rehab room after long calls, to cool off. They have also replaced outdoor lighting on both ends of the fire hall and the red light as well. Thank you to Backwoods electric. 45 gallons of PFAS foam have been removed from the site. Thank you to Aaron Kallstrom for his help. Then Dustin proceeded to go over the calls for July and August. Short term rental fire inspections

have been completed, they participated in the Laura Days Parade, and hosted a Pancake breakfast with the ambulance as a fundraiser. Dustin reminded everyone that Sept. 16 & 17 is flood run. Upcoming will be a funeral escort and a 4-K presentation at the school. Someone asked about how many rescue boat calls there have been this year. Dustin said only 2 so far. There were 11 last year. But regular calls have doubled this year.

9. **Attorney's Report**-Jon Seifert was not able to attend the meeting. No update available.

10. **Community Room and Rental Room**-Discussion/Action regarding use/discontinued use, and removal of file cabinets for open shelving. The first discussion was on community room use. Karen Kask and Jim Cook spoke on behalf of the River Valley Condos regarding a denied request to use the community room for their condo association meetings. The clerk and treasurer expressed the need for some form of clarification to be documented regarding use of the room after being told it was not allowed and not finding any proof to support that use discontinued. Both Tracy and the clerk are unclear about what the rules and procedure really are. The Board looked over some of the things that the clerk and treasurer were able to find. These decisions were made before most of this current board was appointed. A resident mentioned that it was discontinued during covid. After more conversation a **motion** was made by Pat that the initial building, community room and kitchen rental needs to be looked at by the Buildings, Property, and Parks Committee. Taking over the rules, regulations, and agreement. Reviewing it and coming back to the village board with suggestions on how to move forward, including rental costs. Second by Vicki. All Ayes, **motion** approved.
Next was the discussion regarding the rental room being used by the food pantry. Michelle Murray and Fred Diedrich were speaking on behalf of the food pantry. After asking if the village could remove some file cabinets that have been stored in this room to make room for shelving. The food pantry was informed that the village may need this space back for village use. Lots of discussion took place surrounding this topic. Ultimately the village is not going to just kick them out. The village will work with them to help them possibly find another location. For the time being the filing cabinets will be removed for them.

11. **Zoning Administrator's Report**-Roy gave the board updates on upcoming projects, the Oberzut Garage and Short-term rentals. Then he announced that he would be retiring again at the end of the year and will help in any way with the transition to someone new.

12. **Discussion/action**- on transferring ARPA funds to General Fund. Mike explained the ARPA fund to the board and the reason behind transferring the funds and feels it would be advantageous for the village to adopt a resolution and designate the remainder of the funds that have not been spent. Which would be transferring \$52,746.64 to the general fund for lost revenue purposes. The **motion** was made by Mike to adopt the resolution. **Second** by Toni. All Ayes, Motion approved.

13. **Grant Request**-Update on grant request for flood cleanup, and total costs of flood activities. Randy and Tracy updated the board on an email we received from the Wisconsin disaster fund coordinator saying although we have been approved, all the

funds have been allocated and they are going to have to request more. So, we will most likely not receive any funds this fiscal year.

14. **Boat Landing**-Update on construction. The project is scheduled to begin October 18th.
15. **WWTP**-Update on Phosphorus and discuss Water quality Trading requirements. Randy and Mike updated the board on working with the DNR on bringing Phosphorus levels down at the wastewater treatment plant. Randy reminded everyone that this is NOT a drinking water issue, but water that is going back into the lake. Phosphorus based detergents can cause these levels to elevate. They are working hard to avoid expensive updates to the plant.
16. **Short Term Rental Ordinance Modifications**-Update/continued discussion. Mike provided a list of items to be looked at by the ordinance committee and possibly changed about the short-term rental ordinance. One of the items was garbage management. Pat And Carrie expressed that this is also a residential issue, not just Short-term rentals. There was also some discussion about minimum stays. Per somebody's question last month, Mike also mentioned that out of the last 27 sales only 5 of those have become short-term rentals.
17. **Discussion/action**-on quote for door opener for plow truck at the shop building. Randy talked about the need for this opener. Mike spoke a little on some energy analysis regarding it. a Bid was presented to the Board. **Motion** was made by Vicki to approve the bid of \$1900.00 from the Overhead Door Company of the Chippewa Valley. **Second** by Carrie. All Ayes, motion approved.
18. **Propane Bids**-Discussion/Action on the two bids we received for propane service. The Village received a bid from Alcivia and a Bid from Feils Oil Co, Inc. There was some discussion about statistics and comparing the two bids. Carrie made a **motion** to remain with our current provider and accept the bid from Feils Oil Co, Inc. **Second** by Pat. All Ayes, motion approved.
19. **Public Comments**-Fred Diedrich and Michelle Murray asked if the village staff could let them know when the filing cabinets have been removed. Larry stahl asked if the public could know what the price difference was between the two propane bids? Randy said sure, .05 cents. Dan Fedie asked that everyone remember Ron Schlosser and all the good he has done for this Village.
20. **Set Next meeting date**. The next meeting dates will be Village Board meeting Oct. 16, at 7:00pm, Wage negotiations Oct. 23rd, at 7:00pm, and Village Budget meeting Oct. 30th at 7:00pm.
21. **Personnel**- Regarding Zoning Administrator position. Randy made a **motion** to go into closed session- Per SS19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. **Second** by Pat. All Ayes, motion approved. Closed session 8:33PM.

22. **Reconvene into open session.** **Motion** to close the closed session was made by Vicki. **Second** by Toni. The **Motion** was made by Randy to go back into open session. **Second** by Toni.
With the resignation of Roy Forsstrom as Zoning Administrator, the village will be posting the position in the local papers.
23. **Adjourn- Motion** was made to adjourn the meeting by Carrie. **Second** by Pat. The meeting was adjourned.

Julie Wheeler-Village Clerk