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VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building

Monday, September 12th, 2022, at 7:00 pm

MINUTES

1. President Randy Kallstrom called the meeting to order at 7:00 pm.
2. **Roll Call-** Village President Randy Kallstrom, Village Board Members Shannon Van Allen, Vicki Kosok, Mike Michaud, Pat Sandstrom, and Carrie Arens. Toni Raethke was absent. **Other-** Drew Adams- Clerk, Roy Forsstrom- Zoning Administrator, Jesse Van Alstine- Police Chief, Jon Seifert- Village Attorney, Jeremy Marcks, Steve Westman, and Debra Fisher.
3. **Public Comments-** Three gentleman from the television show "Fishing University" came by to meet the board and say they are excited to be here filming. Pepin County Health Department is planning 2 COVID-19 vaccine clinics to be held in Pepin Village Hall: September 23 and October 7.
4. **Clerk's Report-** **Motion** by pat to approve meeting minutes from August 15, 2022, **second** by Vicki. All in favor, motion carried.
5. **Treasurer's Report-** **Motion** by Carrie to approve the Treasurer's Report, **second** by Vicki. All in favor, motion carried.
6. **Boat Launch-** **Motion** by Carrie to take \$500.00 from the boat launch fees collected this year for administrative costs in processing the permits, **second** by Pat. All in favor, motion carried.
7. **Propane Service Bids for 2022-2023 Heating Season-** **Motion** by Carrie to stay with Feil's as a propane provider, **second** by Shannon. All in favor, motion carried.
8. **Police Report-** Jesse has been busy preparing for local law enforcement training that will be held next week in Pepin Village Hall.
9. **Ambulance Report-** List of call hours and financial statements were submitted to the Clerk and Board. Topic of raising the hourly on-call rate will be tabled until next month.
10. **Zoning Administrator's Report-** Roy has kept busy with 8 LUCR permits being issued, the review of LUCR applications for 3 tourist kiosks, reviewing the Short-Term Rental license applications, and answering village resident questions on various matters.

11. **Attorney's Report-** Aside from helping with boat launch and personnel matters, Jon has had a quiet month.
12. **County Hazard Mitigation Plan- Motion** by Mike to refer this to the Emergency Government Committee, **second** by Pat. All in favor, motion carried.
13. **Ordinance Committee Update-**
 - a. **Motion** by Mike to revise the web posted version of Chapter 95 section 1, to incorporate the results from the codification process, **second** by Vicki. All in favor, motion carried.
 - b. **Motion** by Mike to turn the development of updates on Chapter 34.01 Procurement Policy over to the Finance Committee, **second** by Carrie. All in favor, motion carried.
14. **Utilities Committee Update-** Mike has been researching methods to save money on propane use in Village-owned buildings.
15. **Public Comments-** None
16. **Set Next Meeting Date-** Next meeting set for Tuesday, October 11, 2022, at 7:00 pm.
17. **Personnel Committee Update- Motion** by Randy to go into closed session per State Statute 19.85 91) 9c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **second** by Shannon.
18. **Personnel Committee reconvene into open session- Motion** by Randy to end the closed session and reconvene into open session, **second** by Pat. All in favor, motion carried.
19. **Adjourn- Motion** by Randy to adjourn, **second** by Vicki. All in favor, motion carried.

Drew Adams
Clerk