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## VILLAGE OF PEPIN SPECIAL BOARD MEETING

Village of Pepin Municipal Building  
Thursday, September 28, 2023, at 7:00pm

### Minutes -

1. **Call Meeting to Order-** Randy Kallstrom called the meeting to order at 7:00PM.
2. **Roll Call-** Randy Kallstrom, Mike Michaud, Toni Raethke, Pat Sandstrom, Vicki Kosok all present. Shannon Van Allen and Carrie Arens arrived by 7:08PM. Others Present, Julie Wheeler, Tracy Rundquist,
3. **Clerk's Report-** Approval of meeting minutes
  - a. August 14, 2023-**Motion** was made by Pat to approve the August 14 minutes. **Second** by Vicki. All Ayes, Motion approved.
  - b. September 11, 2023-**Motion** was made by Pat to approve the September 11 minutes. **Second** by Toni. All Ayes, motion approved.
4. **Pepin Peppie's-**Discussion/Action on closing part of second street for Trunk or Treat Oct. 31<sup>st</sup>. Pat spoke on behalf of the Pepin Peppie's and explained that the group is going to host a Trunk-Or-Treat event on October 31<sup>st</sup> from approximately 5-7 pm and would like permission to temporarily shut down part of Second street for the event. **Motion** was made by Toni to approve the temporary closure. **Second** by Vicki. All Ayes, motion approved. Pat made a quick announcement that the Pepin Peppie group would be hosting an event for people to come and see what they are all about on Sunday Oct. 1<sup>st</sup> at 4:00 PM in the park.
5. **Beach Committee-**Discussion/Action on adopting a resolution for Grant application. Toni Raethke explained that this grant application does not require the adoption of a resolution. This grant opportunity is through the Pepin County Health department and needs to be filled out and postmarked by Saturday September 30<sup>th</sup>. The Grant funds would be used to clean up and enhance the beach area. Toni made a **motion** to submit the grant application to the Pepin County Health Department for sand, equipment, training, supplies, an AED, and picnic tables. **Second** by Pat. All Ayes, motion approved.
6. **Buildings, Properties, & Parks Committee-**a.) Discussion/Action on adopting a resolution for Urban Forestry Grant application regarding Ash Trees. Mike Michaud spoke with the board regarding the Grant through the DNR. Some concerns were expressed regarding the planting of trees in the marina/beach area. Dennis Benish just asked that if the village receives this grant, they consult with him before planting any new trees at the marina/beach area. **Motion** was made by Mike to proceed with the application of the Urban Forestry Grant for the purpose of replacing ash trees in the park area and/or additional tree planting in the waterfront beach area for the total amount of a \$10,000.00 grant. **Second** by Vicki. All Ayes, motion approved.

b.) Midco Lease-Discussion/Action. Tracy went over the Midco lease to the board. After some discussion regarding the lease Randy made a **motion** to extend the lease agreement with Midco. And then sign the Estoppel agreement once the terms are filled out on the Estoppel agreement with Midco, K2 Towers III, LLC and is looked over by the village attorney Jon Seifert. **Second** by Shannon. All Ayes, Motion approved.

7. **Closed Session**-Randy made a **motion** to go to closed session as follows,
  - 1.) Per SS19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - 2.) Per SS19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.  
**Second** by Shannon. All Ayes, Motion approved, the board went into closed session at 7:42 PM for discussion.
8. **Reconvene into Open Session**-Randy made a **motion** to reconvene into open session at 8:48 PM. **Second** by Pat. All Ayes, motion approved the board reconvened into open session.
  - 1.) Pat made a **motion** starting this year that the Finance committee will determine wage increases and will set the wage increase for employees moving forward instead of the personnel committee during wage negotiations. **Second** by Vicki. All Ayes, motion approved.
  - 2.) Pat made a **motion** to look into combining the zoning administrator's position with other communities and posting as such, to see if we can get someone more qualified and someone that could write grants and do mapping. **Second** by Shannon. All Ayes, Motion approved.
  - 3.) Toni made a **motion** to send the owners of the Pepin motel a letter of events of default. It is believed they are underpaid in tax revenues that are owed to the municipality and as such an investigation is required. The investigation is being done by the State. The letter should reflect that we are going to hold their TIF check until the State has finished their investigation, and the board has had an opportunity to review it and discuss it. **Second** by Pat. All Ayes, motion approved.
  - 4.) Mike made a **motion** that the Board will stand by the letter sent to Mr. Buntz on 8.16.2023 regarding his short-term rental license and also in response to the most recent letter indicating that we are standing by our position taken in the original correspondence. **Second** by Carrie. All Ayes, motion approved.
9. **Adjourn**-Randy made a motion to adjourn. Second by Toni. All Ayes, meeting adjourned 8:54PM.