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## VILLAGE OF PEPIN SPECIAL BOARD MEETING

Village of Pepin Municipal Building  
Tuesday, October 4, 2022, at 6:30pm

### MINUTES

1. **Call meeting to order**
2. **Roll call** - Village President Randy Kallstrom, Village Board Members Shannon Van Allen, Vicki Kosok, Mike Michaud, Pat Sandstrom, Toni Raethke. Absent - Carrie Arens.
3. Randy Kallstrom made a motion to go into closed session as per State Statute 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Toni Raethke Seconded the motion. Motion passes.
4. **Reconvene into open session** – Randy Kallstrom made a **motion** to reconvene into open session. Motion **seconded** by Shannon Van Allen. Motion passes 6-0.
5. **Discussion/action on closed session discussion.** Pat Sandstrom made a **motion** to change the current positions of Clerk and Treasurer into a combination Clerk/Treasurer position and offer the position to Tracy Rundquist. Motion **seconded** by Vicky Kosok. Motion passes 6-0. Pat Sandstrom made a **motion** to create a part time Deputy Clerk position, wages depending on qualifications, with an expected minimum hours of 24 hours per week. Motion **seconded** by Vicky Kosok. Motion passes 6-0. Pat Sandstrom made a **motion** that all committees would be responsible for creating their own meeting minutes except for the Finance committee. Motion **seconded** by Toni Raethke. Motion passes 6-0. Mike Michaud made a **motion** to make the position changes affective the first day of the next pay period after the November 9<sup>th</sup> election. Motion **seconded** by Toni Raethke. Motion passes 6-0.
6. **Adjourn** – Pat Sandstrom made a **motion** to adjourn the meeting. Toni Raethke **seconded**. Motion passes.

Drew Adams  
Clerk