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VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building
October 11, 2022, at 7:00 pm

MINUTES

1. President Randy Kallstrom called the meeting to order at 7:00 pm.
2. **Roll Call-** Village President Randy Kallstrom, Village Board Members Shannon Van Allen, Vicki Kosok, Mike Michaud, Pat Sandstrom, and Toni Raethke. Carrie Arens was absent. **Other-** Drew Adams- Clerk, Tracy Rundquist- Treasurer, Roy Forsstrom- Zoning Administrator, Jon Seifert- Village Attorney, Ted Fenstermacher- Fire Chief, Ben Elfrink- Ambulance crew, Steve Westman and Larry Stahl.
3. **Public Comments-**
 - Larry Stahl had some questions about the Boat Landing.
 - Steve Westman was curious about the DNR construction permit needed for the eventual new boat landing. The permit is needed before any construction may begin.
 - Toni Raethke will be meeting later this month with Brian Reilly from Ehler's to discuss the possibility of TIF funding for the boat landing.
 - Mike Michaud shared that the Village water supply has been tested for PFAS. The testing was performed by the DNR free of charge and came back showing no sign of PFAS in the water supply.
4. **Clerk's Report- Motion** by Mike to approve meeting minutes from September 12, 2022, after clerk makes an edit, **second** by Vicki. All in favor, motion carried.
5. **Treasurer's Report- Motion** by Shannon to approve the Treasurer's Report, **second** by Pat. All in favor, motion carried.
6. **Fire Department Report-** Ted shared that the FD has replaced the old extrication equipment. Most vehicles for the department are working very well, but the department would like to get a new rescue vehicle to carry important equipment. Something used would be fine.
7. **Police Report-** Jesse was on vacation but had submitted his monthly incident report to the Board.
8. **Ambulance Report-**
 - Ben Elfrink came before the board on behalf of the Ambulance service. The new ambulance rig has been ordered and will cost \$210,000.00. The Ambulance service have received a government grant for \$85,000.00 to go toward the cost of the new

- rig. The Ambulance service is asking the 5 local municipalities it serves to pay a total of \$65,000.00. Village of Pepin's share of that \$65,000.00 would be \$25,103.00.
- Ambulance also needs a new radio for the rig which costs \$7,500.00 and new portable radios for \$30,000.00. The Ambulance service are going to pay for those themselves.
9. **Zoning Administrator's Report-** Roy has had a busy month with 2 LUCR permits issued (one for a single-family home to be built in Charland estates, one for a single-family home demolition on Lake Street), working on 3 LUCR permit applications for the tourist kiosks that will go to the Planning Commission, discussing setback requirements with several homeowners, and working on the Short-Term Rental applications.
 10. **Attorney's Report-** Aside from helping with personnel matters and ordinance enforcement, Jon has had a quiet month.
 11. **TIF Committee Update-** **Motion** by Toni to add Sue Fedie to the TIF Committee, **second** by Shannon. All in favor, motion carried.
 12. **Follow-up on Tabled Items from Last Month-** This is regarding the proposed hourly pay increase for on-call Ambulance crew. As of now more information is needed from neighboring municipalities.
 13. **Public Comments-** None
 14. **Set Next Meeting Date-** Next monthly Board meeting set for Monday, November 14, 2022, at 7:00 pm.
 15. **Personnel Committee Update-**
 - **Motion** by Toni to go into closed session per State Statute 19.85 91) 9c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **second** by Shannon. All in favor, motion carried.
 16. **Personnel Committee reconvene into open session-**
 - **Motion** by Pat to close the closed session, **second** by Vicki. All in favor, motion carried.
 - **Motion** by Randy to return to open session, **second** by Toni. All in favor, motion carried.
 - **Motion** by Pat to rescind previous motion from last special Board meeting to create a Clerk/Treasurer position, and to go back to having separate Clerk and Treasurer positions, **second** by Shannon. All in favor, motion carried.
 - **Motion** by Pat to post an ad in the paper and online for the clerk's position with a pay range from \$20.00-23.00 per hour based on qualifications, **second** by Toni. All in favor, motion carried.
 17. **Adjourn-** **Motion** by Randy to adjourn, **second** by Toni. All in favor, motion carried.

Drew Adams, Clerk