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## VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building  
Tuesday October 14th, 2025, at 7:00pm

### Minutes -

1. **Call Meeting to Order**-Randy called the meeting to order at 7:00PM.
2. **Roll Call**-Randy Kallstrom, Mike Michaud, John Hurtle, Shannon Van Allen, Kelsey Gilmore, Vicki Kosok, & Pat Sandstrom were all present. Others present were Julie Wheeler, Tracy Rundquist, Jon Seifert, and Jeff Heit.
3. **Appoint committee members**- Appoint replacements on Comp. Plan, TIF, Finance committees and 2-library board members.
  - **Comprehensive Plan-Smart Growth Committee** – There was no one appointed, and Mike Michaud mentioned that Roni Evans is moving and will no longer be able to serve on the committee.
  - **TIF Committee**- Randy made a **motion** to appoint Jeff Pellegrom to the TIF committee. **Second** by Mike. All ayes, motion approved.
  - **Finance Committee**- **Randy** made a motion to appoint Jeff Pellegrom to the Finance Committee. **Second** by Mike. All ayes, motion approved.
  - **Library Board**- Pat made a **motion** to appoint Karen Kask & Jody Mayer to the library board. **Second** by Vicki. All ayes, motion approved.
4. **Public Comments** – \*Randy took a moment to send well wishes to Steve Westman from the Board after his recent health scare.
  - \*Dan Fedie feels that after the Beach committee was dissolved and added to the Buildings, Properties, and Parks committee, the name of the committee should include Beach.
  - \*Larry Stahl asked if something could be done about the sign & tree on the former Bistro lot, because you can't see when you are at the Stop sign. The sign is in compliance with the zoning code.
  - \*Dugan Rosalini came to voice in person what he feels is a clear violation of Village ordinance Chapter 92 regarding public noise nuisance by the Pepin Marina's storage of their sailboats. When bringing them in for storage, he feels they are not securing them properly, so there tends to be a lot of clanging and banging all winter long. He would like to see the village issue a cease-and-desist order to address this problem. Mary Pellegrom spoke to the nuisance as well, stating that she has recorded the noise and it can reach up to 93 decibels. She feels a letter to all the sailboat owners making them aware of the problem would

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help. There were also other residents there in support of this complaint. Mike Michaud felt it would be prudent to investigate.

5. **Clerk's Report-** Approval of 09.08.2025 meeting minutes. Mike Michaud pointed out some changes to be made to the minutes and then made a **motion** to approve the minutes with the changes. **Second** by Pat. All ayes, motion approved.
6. **Treasurer's Report-** Approval of Treasurer's Report. Shannon made a **motion** to approve the treasurer's report as presented. **Second** by Kelsey. All ayes, motion approved.
7. **Harbor Commission-** Clarification on our Ordinance regarding President/Vice President/Chair. After some discussion, It was determined that per our ordinance 30.12, when our harbor facilities are leased, compliance with subchapter 30 shall be suspended and terms of the lease shall control harbor administration. The chair will remain the village president. There was a lot of discussion regarding this ordinance and the possible need for the ordinance committee to look into some changes to it.
8. **Discussion/Action-** Regarding a resolution to vacate block K alley in the Village of Pepin. \*Jon Seifert explained that what the board is doing is deciding whether or not to introduce a resolution to start the process of vacating the portion of alleyway in block K which lies between 6<sup>th</sup> and 7<sup>th</sup> street. After public hearing, the appropriate passage of time, notice to the public, and notice served to those parties that about the alleyway, the board will decide whether to take a vote to vacate the alley. After discussion, Kelsey made a **motion** to introduce a resolution to vacate the alley in block K between 6<sup>th</sup> and 7<sup>th</sup> street. **Second** by Randy. All ayes, motion approved.
9. **Police Dept.-** The monthly report was provided in the board packet. No one was available for questions.
10. **Ambulance-** The monthly report was provided in the board packet. No one was available for questions.
11. **Fire Department-** The monthly report was provided in the packet. No one was available for questions.
12. **Attorney's-Monthly Report-** Jon had discussions with various board members regarding alley vacation and drafted documents regarding that topic. Also, discussions with various members and staff regarding simple water billing practices in light of dictates of the Public Service Commission and drafting documents related to that issue as well.

13. **Zoning Administrator-** The monthly report was provided in the packet. Jeff also mentioned to the board that Fred Weber has sold his inspection business.
  
14. **TIF Committee-**
  - a) **Discussion/Action regarding utilizing TIF funds for a street improvement project on First St.** - Kelsey explained that after speaking with Ehlers and meeting with the TIF committee, the street project does fall under TIF guideline to utilize TIF funding for the project. After some discussion, Kelsey made a **motion** to utilize TIF funds for the First Street improvement project. **Second** by Pat. 6 ayes, John abstained. Motion approved.
  
  - b) **Discussion/Action regarding utilizing TIF funds to improve roadway/railroad intersection project.** – Kelsey explained that Ehlers said that TIF funds can also be utilized for the railroad roadway project, but the committee still needs more information to recommend approval. After some discussion, Kelsey made a **motion** to refer this to the Streets committee to find out more information. **Second** by Mike. All ayes, motion approved.
  
  - c) **Discussion/Action regarding utilizing TIF funds for street improvement projects for 2026.** – Kelsey explained that in order for the Village to balance their 2026 budget, they need to have approval of TIF funding for the 2026 street improvement projects. They will be authorizing based on an estimation of cost for these projects. After some discussion, Mike made a **motion** to approve utilizing Tif funds for the 2026 street improvement projects in the amount of \$60,000.00. **Second** by Pat. All ayes, motion approved.
  
15. **Weber Inspections-** As of October 1<sup>st</sup>, Weber Inspections was sold. Discussion/Action regarding signing a new contract for 2026 with Steinmeyer Inspections. \*The board was given a copy of Fred's email and a letter of introduction from the buyer "Steinmeyer Inspections" along with a contract if they so choose to sign. After some discussion, Mike made a **motion** to table this contract until we have a quote from All Croix Inspections to consider. **Second** by John Hurtle. All Ayes, motion approved.
  
16. **Utilities Committee-**
  - a) Discussion-Update on Water System status
  - b) Discussion-Update on Wastewater Treatment Plant status
  - Mike Michaud updated the village board on the Water System status and Wastewater treatment plant. He provided the board with a list of utility system

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action items and a copy of multiple letters from the DNR regarding permit noncompliance and additional testing requirements. These items will require additional expenditure. The total cost of which is yet to be determined.

17. **Public Comments-** \*Jeff Pellegrom said that he would encourage the Village not to utilize All Croix for residential inspections, stating that they are very difficult to work with.  
Jeff also thanked the board for the committee appointments.  
\*Larry Stahl made a comment asking if all of the boats would be parked down by the marina and beach area in the fall/winter months blocking access to get through. Mike did state that we could possibly pursue action based on Chapter 92 of our Ordinance.  
\* Kevin Sandwick asked if there was a plan or scheduled date for dock removal at the boat landing. Randy said they need to schedule a Boat landing Committee meeting. Aaron said they were thinking mid-November.
  
18. **Set Next Meeting Date & Wage/Budget Meeting-** The next regular board meeting will be on November 10<sup>th</sup> at 7:00PM. The Wage/Budget meeting will be on Monday October 27<sup>th</sup> at 7:00PM
  
19. **Closed Session-**Pat made a **motion** to go into closed session Per §§ 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Second by Mike. All ayes, the meeting went into closed session.
  
20. **Reconvene into Open Session for discussion and action.** Randy made a **motion** to end the closed session and to reconvene to open session. **Second** by Pat. All ayes, the meeting was reconvened.  
**Discussion/Action-** **Motion** was made by Pat to hire Dave Vosen as a part-time licensed Supervisor for Wastewater and Water supply. **Second** by Randy. All ayes, motion approved.
  
21. **Adjourn-** **Motion** was made by Shannon to adjourn. **Second** by Mike. All ayes, meeting adjourned.

Julie Wheeler-Clerk