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VILLAGE OF PEPIN BOARD MEETING

Village of Pepin Municipal Building
Monday October 16th, 2023, at 7:00pm

Minutes -

1. **Call Meeting to Order**-Randy Called the meeting to order at 7:00PM.
2. **Roll Call**-Randy Kallstrom, Toni Raethke, Mike Michaud, Shannon Van Allen, Vicki Kosok, Carrie Arens all present. Pat Sandstrom via zoom. Others Present, Jon Seifert, Julie Wheeler, Roy Forstrom, Dustin Gold, & Sue Fedie.
3. **Public Comments**-Larry Stahl inquired about the Boat landing project. Randy said due to the rain it has been pushed back till the end of October.
4. **Clerk's Report**- Approval of 09.28.2023 Minutes. **Motion** was made by Carrie to approve the 9.28.2023 minutes. **Second** by Vicki. All Ayes, motion approved.
5. **Treasurer's Report**-a.) Approval of Treasurer's Report. After some clarification via speaker phone call to Tracy on a couple of items in the report presented to the board, a **motion** was made by Shannon to approve the treasurer's report as presented. **Second** by Carrie. All Ayes, motion approved.
b.) Ambulance RIG Balance-Discussion/Action regarding payment. Tracy explained the village portion of the balance for the new ambulance, due on delivery and asked for board approval to pay at that time. After some discussion, Randy made a **motion** to pay the \$10,318.69 from the general fund and leave the \$3000.00 in the ambulance fund. **Second** by Shannon. All Ayes, motion approved.
6. **Ambulance Report**-Monthly update- The report was provided in the packet. No representative present.
7. **Police Report**-Monthly update-The report was in the packet. No representative present.
8. **Fire Department Report**-Monthly update-Dustin Gold updated the board on the department's membership, equipment updates/repairs, and the purchase of Roll-up emergency scene signs. He went over some of their calls, and they are in the process of assisting residents with tree trimming and should be complete by the end of next week. Not much for upcoming events, but there will be a fire fighter 1 course available in the spring. He is hoping to have new members to take advantage of this course.
9. **Attorney's Report**-Monthly update-Jon was involved in TIF agreement enforcement, Short-term rental enforcement, general open meeting advice, and questions, discussion with the clerk. A nice quiet month.

10. **Zoning Administrator's Report**-Monthly update-Roy went over his report provided in the packet. It was a relatively quiet month. He suggested that the board should better advertise to residents the importance of checking with the village if a permit is required before embarking on any home/property projects. Better to be safe than sorry.
11. **Tourism Commission**- Quarterly update-Sue spoke on the continued work with media specialists on building followers for the Pepin social media account, social media campaigns and the purchase of print-ad space. They are very excited to have been invited to participate in the St. Croix Valley travel planner. Also, a brief refresher, the Tourism commission is in the business of promoting Pepin by spending tourism dollars in two basic categories. 1.) Tourism Promotion-which includes social media, campaigns, mailings, posters, print-ads etc. 2.) Tourism development-which includes grants and municipal development projects.
12. **Public Comments**- Carrie gave a shout out to Aaron Kallstrom for getting the lighted cross walk sign installed on 3rd and Pine.
Steve Westman asked about monthly updates from other committees and why they have not been on any agendas. The answer being, simply that there is nothing to report at this time.
Dan Fedie asked some questions about the Joint Review Board meeting on Oct. 17th, that Toni and Mike were able to answer and give clarification on. Dan also asked about the 207 Lake St. property, and Spring flood funding. There have been no decisions made on the Lake St. property and the village is waiting to here from the State on when any funding will be available and what the process will be to claim it. Roy Forsstrom commented to Carrie's shout out. With his office being located on that corner, he has seen the new sign is getting noticed and seems to be effective.
13. **Set Next meeting date.** The next regular Board meeting will be on November 13th at 7:00PM
14. **Adjourn- Motion** was made by Randy to Adjourn. **Second** by Toni. All Ayes, motion approved, meeting adjourned.

Julie Wheeler-Village Clerk