



"Equal Opportunity Provider & Employer"

508 Second Street, P.O. Box 277, Pepin, WI, 54759, Phone 715-442-2461

Emails: clerk@pepinwisconsin.org and treasurer@pepinwisconsin.org

VILLAGE OF PEPIN SPECIAL BOARD MEETING

Wednesday, October 21, 2020

7:00 PM

MINUTES

1. President Randy Kallstrom called the meeting to order
2. **Roll call** – President Randy Kallstrom, Carrie Arens, Shannon Van Allen, Vicki Kosok, Goran Pesic, Rob Buntz, Mike Michaud Misty Rustad, Clerk Jon Seifert, attorney
3. Jon Seifert discussed Robert's Rules and spoke to the Board about how committees need to be set up to do the leg work for the Board. Committees should be meeting on a regular basis to be researching items for the Board so they can make informed decisions.
4. **Village Committees**
 - The law gives the Village President the ability to add or remove committee members
 - There was a discussion on how the Village of Pepin should handle adding committee members. A motion was made by Rob that the Village President will appoint members to committees and then at the next board meeting, the Board will vote to accept the new committee member, 2nd by Vicki, all in favor, motion carried

Finance Committee

- a. Discussion on how many members the Finance Committee should have. A motion was made to have 5 members on the Finance Committee, one being the President, 2 other Board members, and 2 village residents. The Treasurer will be a non-voting member of the Finance Committee. Motion made by Rob, 2nd by Carrie, all in favor, motion carried.
- b. Current members: Randy, Shannon, Rob, and John Hurtley. Aaron Meixner and Wayne Nelson were interested in the 5 seat.
 1. Roll Call vote taken.... Aaron Meixner (7) Wayne Nelson (0)
- c. Finance Committee Members
 1. President Randy Kallstrom Tracy Rundquist, Treasurer
 2. Rob Buntz
 3. Shannon Van Allen
 4. John Hurtley
 5. Aaron Meixner

Personnel Committee

- a. Discussion on how many members the Personnel Committee should have. It was stressed that being the information handled by the Personnel Committee is very confidential being it deals with Village employees. Currently, there are 3 members, Shannon, Carrie and an empty seat left by Daman. Randy made a motion to add Vicki as a member, 2nd by Shannon, all in favor, motion carried.
- b. A motion was made to make the 3 committee members for the Personnel Committee be strictly Board members, and not village residents. Motion made by Carrie, 2nd by Shannon, Votes: Yes (5) No (2, Mike & Rob), motion carried

Ordinance Committee

- a. A motion was made by Randy to have 5 people on the committee, 2nd made by Vicki, all in favor, motion carried.
- b. A motion was made to have the Ordinance committee be made up of 3 Board members and 2 Village residents, 2nd by Vicki, all in favor, motion carried.
- c. Current members: Randy, Carrie, Danny Kircher, and Wayne Nelson.
- d. Randy nominated to add Mike Michaud, Goran Pesic. Rob made a motion to accept the nominees, 2nd by Carrie, all in favor, motion carried
- e. Ordinance Committee Members
 1. Carrie Arens
 2. Mike Michaud
 3. Goran Pesic
 4. Danny Kircher
 5. Wayne Nelson

Building & Property Committee

- a. Randy suggested that the committee have 5 members (3 Board members & 2 Village residents) plus the Street Superintendent as a non-voting member. Randy made a motion to accept, 2nd by Carrie, Votes: Yes (6), Rob Buntz abstained from voting, motion carried.
- b. Randy nominated himself and Shannon as members of the committee. Motion was made by Randy, 2nd by Carrie, all in favor, motion carried.
- c. Building & Property Committee Members
**Aaron Kallstrom – Street Superintendent (non-voting)
 1. Randy Kallstrom
 2. Shannon Van Allen
 3. Mike Michaud
 4. (Village Resident)
 5. (Village Resident)

Streets & Sidewalk Committee

- d. Carrie made a motion that the committee have 5 members (3 Board members & 2 Village residents) plus the Street Superintendent as a non-voting member, 2nd by Shannon, all in favor, motion carried
- e. Mike made a motion to add Vicki and Paul Riesgraf to the committee, 2nd by Carrie, all in favor, motion carried.

f. Streets & Sidewalks Committee Members

**Aaron Kallstrom – Street Superintendent (non-voting)

1. Randy Kallstrom
2. Shannon Van Allen
3. Mike Michaud
4. Danny Kircher
5. Paul Riesgraf

- Clarification on wages for Committee Members....
 - \$25 per meeting for Members, \$50 per meeting for the Chairperson, up to 12 meetings per year,
 - Mike suggested making a Utilities Committee
 - Randy asked to the Board to think about any committees that could be added, removed, or combined
 - Next meeting scheduled for November 18, 2020
 - Randy will reach out to Wayne and Paul
 - It was agreed that Misty can take call hours when possible for the Ambulance to help cover being the Ambulance is currently short staffed. She will need to make up her hours if leaving for a call.
5. Discussion on implementing a handbook to be used for the Board and Committee members to provide direction to members and meetings. Motion made by Vicki to have the Ordinance committee work on it, 2nd by Carrie, all in favor, motion carried
6. Randy made a motion to adjourn, 2nd by Shannon, all in favor, motion carried

Misty Rustad
Clerk