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FINANCE COMMITTEE MEETING

Village of Pepin Community Room

Wednesday, October 25, 2023, at 6:30

MINUTES

1. **Call meeting to order**-Randy called the meeting to order at 6:30.
2. **Roll Call**-Randy Kallstrom, John Hurtley, Shannon Van Allen, Greg Sandstrom, and Tracy Rundquist were present. Toni Raethke-Absent Others in attendance, Vicki Kosok, Pat Sandstrom, and Julie Wheeler, due to the Emergency furnace issue.
 - Randy asked to change the order of the agenda items as follows.
3. **EMERGENCY Furnace Issue**-Discussion/Action-Tracy explained last week's turn of events with the Village furnaces. After discovering that the furnace was leaking propane into the building and other issues, the need to replace became urgent. Warranting an emergency invite to all Board members to attend the finance meeting to approve replacement of one furnace that needs to be addressed immediately, with the knowledge that all need to be replaced soon along with some other issues. Carbon Monoxide and propane detectors are being purchased and installed in multiple areas including the library. Two bids were presented to the finance committee and Board members in attendance. After looking over both bids and some discussion, Shannon made a **motion** to go with the Bid from Isaiah Bauer-Backwoods Electric of \$4005.07. **Second** by Greg. All Ayes from the finance committee, no one opposed, motion approved. *As the dollar amount is under \$5000.00, per the Village of Pepin's procurement policy, a board vote is not needed, just the signature of the Village President and Clerk or Treasurer.
4. **October 30th Wage/Budget Meeting**-Discussion Action- Due to the unexpected furnace issue the finance committee will need more time to work on the 2024 proposed budget to present to the board for approval. After some discussion, Randy made a **motion** to move the Wage/Budget meeting to November 6th at 7:00PM. **Second** by Shannon. All Ayes, motion approved.
 - At this time all board members were excused from the meeting that didn't want to stay.
5. **Approval of meeting minutes from 07.05.2023.**-**Motion** was made by Shannon to approve the minutes as presented. **Second** by Greg. All Ayes motion approved.

6. **2024 proposed budget preparation**-Discussion/Action. The finance committee went over the budget page by page. Tracy explained that there was a need to trim \$3300.00 from the budget to balance it, until the furnace issue came up. There was lots of discussion on where to make changes in the budget, along with some members volunteering to investigate certain areas such as zoning, library, beach, parks & Buildings before the next meeting to see if changes can be made and what's priority. The committee decided to have another meeting on November 1st at 6:30pm.
7. **Motion to adjourn.** Shannon made a **motion** to adjourn. **Second** by Greg. All Ayes, meeting adjourned.

Julie Wheeler
Village Clerk