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**“Equal Opportunity Provider & Employer”**

508 Second Street, P.O. Box 277, Pepin, WI, 54759, Phone 715-442-2461

Emails: [clerk@pepinwisconsin.org](mailto:clerk@pepinwisconsin.org) and [treasurer@pepinwisconsin.org](mailto:treasurer@pepinwisconsin.org)

## **VILLAGE OF PEPIN BOARD MEETING**

**Wednesday, November 18, 2020 at 7:00pm**

### **MINUTES**

1. The Village President, Randy Kallstrom, called the meeting to order.
2. **Roll call**
  - **Board Members:** Randy Kallstrom, Carrie Arens, Vicki Kosok, Shannon Van Allen, Goran Pesic, Mike Michaud, and Rob Buntz
  - **Others:** Misty Rustad, Clerk Tracy Rundquist, Treasurer
3. **Approval of 2021 Budget** – Tracy spoke about the changes she made to update the budget. She also spoke about the new insurance plan for employees that will include dental insurance and is a cheaper rate than the insurance we have now. Carrie made a motion to approve the Budget and the new insurance, 2<sup>nd</sup> by Goran, Roll Call Vote was taken, all in favor, motion carried.
4. **Approval of minutes from October Meetings**
  - Oct 13 – Rob made a motion to accept, 2<sup>nd</sup> by Carrie, all in favor, motion carried.
  - Oct 19 – Carrie made a motion to accept, 2<sup>nd</sup> by Goran, all in favor, motion carried.
    - a. Carrie asked to have the post date and places posted to all minutes & agendas
  - Oct 21 - Carrie made a motion to accept, 2<sup>nd</sup> by Vicki, all in favor, motion carried.
  - Oct 26 – Rob disagreed with some of the wording on line 4, by removing the one line, Rob made a motion to accept the minutes, 2<sup>nd</sup> by Mike, Vote: 6 yes, 1 no-Carrie, motion carried.
5. **Discussion of the date of closing for the USDA loan:** In order to be able to closing date in December to keep the interest rate, the 2<sup>nd</sup> water rate increase needs to be in place and the for the Village to keep the interest rate for the USDA loan, it needs to close before the end of the year. Otherwise, there is a possibility of the interest rate increasing in January 2021. Misty will reach out to the PSC to find out when we can set the 2<sup>nd</sup> Water Rate increase. Rob made a motion to make the 2<sup>nd</sup> rate increase sometime in December in order to get the low interest rate, 2<sup>nd</sup> by Carrie, all in favor, motion carried.

6. **Siren update** – Randy, Mike S, Jesse, Ted F, and Tracy all met with the representative about the siren. It was decided that the new siren will be put at the Laura Ingalls Wilder Park on a 50ft pole instead of at the Village Hall. Tabling the decision of keeping or changing the noon at 9:30pm whistle until the December meeting.
7. **Extra Territorial Committee**
  - a. Mike M. stated that the Ex. Territorial Committee is an “arm” of the Planning Commission. And there is a statute that it must be made up of at least 3 residents.
  - b. Carrie made a motion to refer to it as the Planning Commission which will be made up of 3 Village residents, 2 board members, and the Zoning Administrator as a non-voting member, 2<sup>nd</sup> by Shannon, all in favor, motion carried.
  - c. Randy made a motion to add Mike Schultz, Rob, and Mike M as members, with Mike M as chairperson, 2<sup>nd</sup> by Carrie, all in favor, motion carried.
  - d. **Planning Commission Members**
    1. Mike M (chair) Roy Forrster, Zoning Admin (non-voting)
    2. Rob Buntz
    3. Mike Schultz
    4. Tom Latane
    5. (Resident)
8. **TIF Committee** (Tax Incremental Financing)
  - a. Carrie made a motion that the committee be made up of 3 board members, 2 Village residents, and the Village's Legal Council as a non-voting member, 2<sup>nd</sup> by Shannon, all in favor, motion carried.
  - b. Committee will pick their chairperson at their next meeting.
  - c. **Members**
    1. Mike M. Jon Seifert, attorney (non-voting)
    2. Rob Buntz
    3. Goran Pesic
    4. Wayne Nelson
    5. David Brassfield
9. **Library Board**
  - a. Motion was made to keep the same members, 2<sup>nd</sup> by Carrie, all in favor, motion carried.
10. **Fire Department**
  - a. Made up of the Fire Department officers.
  - b. Motion made by Carrie to not make changes, 2<sup>nd</sup> by Goran, all in favor, motion carried.

## 11. **Emergency Government Committee**

- a. To be made up of the Police Chief, Fire Chief, EMS Director, Street Superintendent, one Board Member, and one Village resident.
- b. A motion made by Carrie to accept the members as listed, 2<sup>nd</sup> by Vicki, all in favor, motion carried.
- c. **Members:**
  1. Police Chief: Jesse Van Alstine
  2. Fire Chief: Ted Fenstermacher
  3. EMS Director: Tina Cook
  4. Street Superintendent: Aaron Kallstrom
  5. Board Member: Mike M
  6. Village Resident: Ted Johnson

## 12. **Health Officer**

- a. Mike Schultz is the current Health Officer
- b. Carrie made a motion to keep Mike S as the Health Officer, 2<sup>nd</sup> by Vicki, all in favor, motion carried.

13. Next meeting date to continue with committees: Wednesday, January 13, 2021

14. A motion made by Shannon to adjourn, 2<sup>nd</sup> by Carrie, all in favor, meeting is adjourned.

## Affidavit of Publication/Posting

I, Misty Rustad, duly appointed Clerk for the Village of Pepin, Pepin County, Wisconsin, being first duly sworn, state that I have (published/posted) on this **16th** day of **November** 2020, the following attached documents, to wit:

### Village of Pein Board Meeting Agenda – DATE

At the following locations, to wit:

**Village of Pepin Website**  
**Village of Pepin Municipal Building**  
**Bank of Alma – Pepin Branch**

within the Village of Pepin, Pepin County, Wisconsin.

I hereby sign this Affidavit as evidence that said documents have been published/posted as set forth above pursuant to Wisconsin Statutes §61.50(1).

Further your affiant sayeth not.

\_\_\_\_\_  
Misty Rustad  
Clerk, Village of Pepin

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF PEPIN)

Personally came before me, this **16th** day of **November**, 2020, the above-named Misty Rustad, to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Heidi Baader  
Notary Public, State of Wisconsin  
My commission expires \_\_\_\_\_.