

Approved: 03.12.2024

Posted: 03.13.2024



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PERSONNEL COMMITTEE MEETING

Village of Pepin Municipal building
Wednesday November 29, 2023, at 3:45pm

Minutes

1. **Call meeting to order**-Meeting was called to order.
2. **Roll call**-Shannon, Pat, and Carrie (via zoom) were present.
3. **Approve meeting minutes from 6/8 & 9/26**-Pat made a **motion** to approve the June 8, 2023, Personnel meeting minutes. **Second** by Carrie. All Ayes, motion approved.

Pat made a **motion** to approve the September 26, 2023, Personnel meeting minutes. **Second** by Shannon. All Ayes, motion approved.
4. **Closed Session**-Pat made a **motion** to go into closed session Per §§ 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. **Second** by Carrie. All Ayes, meeting went into closed session.
5. **Reconvene into open session**-Shannon made the **motion** to close the closed session and reconvene into open session. **Second** by Carrie. All Ayes, Meeting reconvened into open session.
6. **Discussion/Action on items in closed session**-**Motion** was made by Pat to bring Jeffery Heit before the Village Board on Monday, December 11th for an interview for the zoning Administrator's position. **Second** by Carrie. All Ayes, motion approved.
7. **Adjourn**-**Motion** was made by Pat to adjourn the meeting. **Second** by Carrie. All Ayes, meeting adjourned.

Pat Sandstrom
Personnel-Chair