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## ORDINANCE COMMITTEE MEETING

Village of Pepin Municipal Building

Tuesday, December 7th, 2021, at 4:00pm

### MINUTES

1. Mike called the meeting to order at 4:00pm.
2. **Roll Call** – Goran Pesic, Mike Michaud, Steve Westman, Pat Sandstrom (arrived late), Drew Adams *clerk*.
  - **Absent** – Danny Kircher
  - **Also in attendance:** Roy Forsstrom *zoning administrator*, Jesse Van Alstine *chief of police*, Dan and Joanne Lerum, Josh Sterry, Rob Buntz, and Katherine and Anthony Krieser.
3. **Meeting Minutes from 12/01/21** – Approval of 12/01/2021 meeting minutes tabled until next meeting as they are not finished.
4. **Discussion and work on ordinance recodification**- Tabled. Skipping ahead to #5 as several residents present were there for that discussion.
5. **Discussion/recommendation on Short-term Rental Licensing Ordinance**- Mike stated the draft is not yet complete or ready for comment. The following draft items were addressed:
  - Under section 114.02, item D the term “property manager” was changed to “Host Representative.” Host representative definition was changed from “Person(s) who are managers of the dwelling of person(s) living within a 20-mile radius” to “Person(s) who are managers of the dwelling of person(s) who can respond as needed within 30 minutes.” Under item E the definition of “dwelling” was expanded to include seasonal units in a campground.
  - Under section 114.03 item C, more research on insurance is needed.
  - In section 114.04, item A, number 4, wording was expanded to include a listing “for the specified location” being listed on a copy of the State of Wisconsin License for a Tourist Rooming House.
  - For section 114.05, we need to investigate a time frame of when the applicant applies until they could receive the license and/or if they can start renting before the vacation rental has the license in hand.
  - Section 114.06: A letter that contains the ordinances in effect will be presented to occupants, rather than presenting a list of the ordinances themselves.A newly created map showing the location of all known vacation rentals in the Village was presented by Roy. Map shows rentals both registered and unregistered with the state. Roy has informed the state, and they said “thank you and we’ll look into it.”
6. **Discussion/Development on Tree Ordinance**- Tabled until next meeting.
7. **Set Next Meeting Date**- Next meeting date set for Wednesday, December 15<sup>th</sup>, 2021 at 4:00pm.
8. **Adjourn- Motion:** Steve made a motion to adjourn, **second** by Pat, all in favor, meeting adjourned at 5:08pm.

Drew Adams, Clerk