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## VILLAGE OF PEPIN SPECIAL BOARD MEETING

Village of Pepin Municipal Building  
Monday December 11th, at 6:00pm

### MINUTES

1. **Call meeting to order**-Randy called the meeting to order at 6:00pm.
2. **Roll call**-Randy Kallstrom, Toni Raethke, Mike Michaud, Carrie Raethke, Pat Sandstrom were all present. Vicki Kosok was absent. Shannon VanAllen came in just as they were going to motion to go into closed session. Others present Julie Wheeler & Tracy Rundquist.
3. **Closed Session**- Pat made a **motion** Per **SS 19.85 (1) (c)** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Regarding the Zoning administrator position. **Second** by Toni. Meeting went into closed session.  
  
Randy made a **motion** to close the closed session. **Second** by Pat. All Ayes, motion approved.
4. **Reconvene into open session.** Randy made a **motion** to reconvene into open session. **Second** by Carrie, All Ayes, meeting went back into open session.
5. **Discussion/action on closed session.** After some discussion, Pat made a **motion** to offer Jeffrey Heit the zoning administrator position at \$4500.00 a year, with the understanding the board will be working with him on adding/adjusting zoning/permit fee's ordinance by April 1<sup>st</sup>, 2024. **Second** by Shannon, All Ayes, motion approved.
6. **Adjourn**-**Motion** was made by Carrie to adjourn. **Second** by Shannon. All Ayes, meeting adjourned.

Julie Wheeler-Clerk