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ORDINANCE COMMITTEE MEETING

Village of Pepin Municipal Building

Monday, December 20th, 2021, at 4:00pm

MINUTES

1. Mike called the meeting to order at 4:00pm.
2. **Roll Call** – Carrie Arens, Goran Pesic, Mike Michaud, Steve Westman, Pat Sandstrom, Drew Adams *clerk*.
 - **Also in attendance:** Dan Lerum and Dan Fedie.
3. a. **Meeting Minutes from 12/01/21** – **Motion** by Goran to accept meeting minutes, **second** by Pat. All in favor (Carrie abstained), motion carried.
b. **Meeting minutes from 12/07/2021** – **Motion** by Steve to accept meeting minutes, **second** by Goran. All in favor (Carrie abstained), motion carried.
4. **Discussion and work on ordinance recodification** –
 - Mike and Carrie recently went over the official black book of ordinances to ensure the language matches up with state statutes, and in the process found 15 items needing work. After the proper work and research is done, these items may be grouped together and changed under one resolution. **Motion** by Mike to accept the analysis of unresolved black book items, **second** by Goran. All in favor, motion carried.
 - Committee has been working on the punch list of American Legal's recommendations, narrowing down the original list of 58 items. Latest list from December 3rd is down to 17 items. 5 of these items have been completed and 9 will require assistance from the Village attorney. Items on the list highlighted in red and noted as unfinished to be addressed by Committee at this meeting:
 - #32: Was determined input from Fire Department is needed.
 - #37: The term "Gross Receipts" will be changed to "Total Sales Receipts."
 - #42: Language will be expanded to include both mobile homes and manufactured homes.

Motion by Mike to accept the responses to the red items on the punch list, except for item #32 which requires Fire Department input, **second** by Carrie. All in favor, motion carried.
5. **Discussion/development of Short-Term Rental Licensing Ordinance** – Mike shared the current draft of the newly created Chapter 114: Short-term rental Ordinance, dated 12/14/2021. This ordinance will be taken to public hearing, once complete after some more work and research. **Motion** by Carrie to table discussion on short-term rental licensing ordinance, **second** by Goran. All in favor, motion carried.
6. **Discussion/Development of Tree Ordinance** – Village Board directed Ordinance Committee to draft a tree ordinance nearly three years ago. Mike shared some information he found on tree ordinances and policies from Vermont. He also shared a sample tree ordinance he put together, compiled from a mix of different tree ordinances he found on the web. **Motion** by Carrie to table discussion, **second** by Pat. All in favor, motion carried.
7. **Set Next Meeting Date** - Next meeting date will be set according to the availability of Village attorney.

8. **Adjourn- Motion** by Mike to adjourn, **second** by Goran. All in favor, meeting adjourned at 5:55pm.

Drew Adams, Clerk