

# Land Use, Construction, Remodeling Permit (LUCR) Application

Read all instructions provided before completing. Use NA If information does not apply. If additional space is needed, attach additional pages. Type or use black ink.



Applicant Name: \_\_\_\_\_  
(print)

508 2<sup>nd</sup> St. Pepin, WI 54759 715-442-2461

Permit # \_\_\_\_\_ Application Date \_\_\_\_\_ Site Inspection Date \_\_\_\_\_ Permit Expiration Date \_\_\_\_\_

ZA Approval \_\_\_\_\_ Planning Approval \_\_\_\_\_ N/A [ ] Village Board Approval \_\_\_\_\_ N/A [ ]

VILLAGE USE ONLY

**REQUESTED PERMIT:** NEW BUILDING (HOUSE, GARAGE, SHED) [ ] ADDITION [ ] ALTERATION [ ] REPLACEMENT [ ] SIGN [ ] FENCE [ ]

DEMOLITION [ ] REZONE [ ] SUBDIVIDE LOT [ ] COMBINE LOTS [ ] ADJUST LOT BOUNDARIES [ ] OTHER \_\_\_\_\_

**Type of Application** (select one) [ ] New Application [ ] Renewal of previously approved LUCR Permit.

[ ] An amendment of a previously approved LUCR Permit. Permit # \_\_\_\_\_ Dated \_\_\_\_\_

Is the subject property currently in violation of the Village zoning code as determined by the Zoning Administrator?

[ ] Yes [ ] No If yes, explain. \_\_\_\_\_

TO THE VILLAGE OF PEPIN: The undersigned hereby applies for a permit to do work herein described and located as shown on the attached sheet of this application. The undersigned agrees that all work will be done in accordance with the zoning ordinance and all other ordinances of the Village of Pepin and with all laws of the State of Wisconsin applicable to said premises.

One copy of this application must be sent to the General Contractor, the applicant, and the Village Hall. Any changes in size or use of the structure require a reinspection by the Zoning Administration, an amendment to this document, and a possible inspection fee.

The undersigned understand the Village of Pepin and/or its representative(s) are not responsible for and do not determine property lines. Landowners, or interested parties, are responsible for any official survey work requested or required.

The applicant understands that the issuance of this Land Use permit creates no legal liability, expressed or implied, on the Village of Pepin and certifies that all information is accurate.

The applicant understands that additional Building Construction permits and inspections may be required per Village Ordinance Chapter 153, Uniform Dwelling Code.

The undersigned understand that failure to comply with any or all provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable Village Ordinances-per Ch.151.999.

**Applicants Signature:**

Applicant or Agent:		
Address		
Telephone	Email	
Property Owner:		
Address		
Telephone	Email	
Property Owner Signature (required)		Date
Architect:		
Address		
Telephone	Email	
License/Certificate #		
Contractor/Firm:		
Address		
Telephone	Email	
License/Certificate #	Signature	Date

**Address of Site** \_\_\_\_\_ **Pepin, WI, 54759, or Lot Information below:**

Lot No \_\_\_\_\_ Block No \_\_\_\_\_ Subdivision, Addition or Replat \_\_\_\_\_

Lot Size (sq ft) \_\_\_\_\_ **Tax ID: 171-** \_\_\_\_\_ **-** \_\_\_\_\_

Lot Description, if un-platted \_\_\_\_\_

**Zoning:** Residential ☐ Commercial ☐ Low Impact Comm. ☐ Industrial ☐ Public ☐ Ag ☐ Unknown ☐

Number of Employees on site _____
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**THE ZONING ADMINISTER SHALL HAVE THE RIGHT TO REQUEST A REGISTERED LAND SURVEY IF HE OR SHE FEELS THAT IS NEEDED UNDER THE CONDITIONS SHOWN ON THE APPLICATION.**

Plat of Survey showing the location, boundaries, dimensions, elevation uses, and size of the following: subject site, existing and proposed structures, existing and proposed easements, streets, and other public ways, off-street parking, loading areas and driveways, existing highway access restrictions, existing and proposed street, side and near yards. In addition, the plat of survey shall show the compatibility in location, elevation and use of any abutting lands and their structures within 40 feet of the subject site.

**Type of Structure** \_\_\_\_\_ **Current Use of Site** \_\_\_\_\_

**Proposed Use of Site and Structure** \_\_\_\_\_

Description of Project \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Structure: Width \_\_\_\_\_ Length \_\_\_\_\_ Height \_\_\_\_\_ Stories \_\_\_\_\_ Square Feet \_\_\_\_\_ Cubic Feet (Comm) \_\_\_\_\_

Roof Style \_\_\_\_\_ Roof Material & Color \_\_\_\_\_

Driveway Size (W) \_\_\_\_\_ (L) \_\_\_\_\_ Surface \_\_\_\_\_ Siding Material & Color \_\_\_\_\_

Set Back from Lot Lines: Front \_\_\_\_\_ Left \_\_\_\_\_ Right \_\_\_\_\_ Rear \_\_\_\_\_

Building Plans Attached: Yes ☐ No ☐

Public Utilities Located: Yes ☐ No ☐ Suggested ☐ Diggers Hotline 1-800-242-8511

**Estimated Project Cost:**

\$

**Application Fees-**

Project Costs up to \$1000.....	\$25.00
Projects from \$1,001 - \$5000.....	\$50.00
Projects from \$5,001 - \$10,000.....	\$100.00
Projects from \$10,001 - \$100,000.....	\$300.00
Projects over \$100,001.....	\$500.00

Amount Paid \$ \_\_\_\_\_ Form: Cash, Online, Ck# \_\_\_\_\_ Date \_\_\_\_\_

Approved Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Zoning Administrator's Approval \_\_\_\_\_ Date \_\_\_\_\_

Village Use Only

**Asbestos Regulation Requirements:** Permits shall be issued upon receipt of a completed copy of the Wisconsin Department of Natural Resources Form 4500-113 for all projects subject to Wisconsin Admin Code, Chapter NR 477. Contact WI DNR at 608-266-3658 or 608-264-8892 the Baldwin DNR office at 715-684-2914, ext. 132 for a copy of Form 4500-113.

This image shows a full page of blank graph paper. The grid consists of small, uniform squares formed by thin, light gray lines. There are no margins, text, or other markings on the page.

## **LUCR SUBMITTAL REQUIREMENTS**

- A. Name of project/development.
- B. Fill out the application completely.
- C. If applicable, scale site map of project/development. If site plan review is required for the project, all efforts should be made to review the site plan and conditional use permit request at the same Planning Commission meeting.
- D. Project timeline.
- E. Other information as requested by staff that would be considered pertinent by the Planning Commission.